

KYROUS REALTY GROUP, INC.

263 West 38th Street ♦ Suite 15E ♦ New York, NY 10018
Phone: 212.302.1500 ♦ Fax: 212.302.3855

Top of the Lofts Inc. Corporation–Purchase Application and Required Documents

The following is a list of the items you are required to submit for the Board to review your application. All the documents must be e-mailed to carine@kyrousrealtygroup.com. Upon review of these documents, the Board will advise whether any additional information is required. Provided your application is complete and has been approved by the Board for interview, you will be advised of a confirmed interview date and time.

Fees Due with Application

1. Application Processing Fee – Must accompany application in the amount of \$750.00, certified check or money order payable to Kyrous Realty Group, Inc. (Purchaser)
 2. Credit Report Fee – Must accompany application. Please make check in the amount of \$150.00 per applicant, certified check, or money order, payable to Kyrous Realty Group, Inc. This check is non-refundable. (Purchaser)
 3. Move-out Deposit – Must accompany application. Please make check in the amount of \$500.00, certified check or money order, payable to Top of the Lofts Inc. (Seller)
 4. Move-in Deposit – Must accompany application. Please make check in the amount of \$500.00, certified check or money order, payable to Top of the Lofts Inc. (Purchaser)
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Fees Collected at Closing

1. Transfer Fee: In the amount of \$800.00 per apartment, payable to Kyrous Realty Group, Inc., in the form of Attorney Trust or Certified Check. (Seller)
2. Disbursements (messenger fees, copying, etc.) (Purchaser)
3. Recognition Agreement Fee: If financing, a check, or money order in the amount of \$250.00 payable to Kyrous Realty Group, Inc. (Purchaser)
4. Please note that if the proposed buyer is not a U.S. citizen, the Board may require a Designation of Agents as well as a minimum of 6 months maintenance to be held in escrow until the shareholder either sells his/her apartment or become a US citizen. (Purchaser).

* If you intend to install an HVAC unit – you must tie into the buildings cooling tower.

*All new purchasers must reside in the building for a minimum of Two (2) years before being eligible to sublet their unit.

Application: Top of the Lofts Inc.