KYROUS REALTY GROUP, INC.

263 West 38th Street •Suite 15E •New York, NY 10018 Phone: 212,302,1500 •Fax: 212,302,3855

Graceline Court Condominium-Purchase Application and Required Documents

The following is a list of the items you are required to submit for the Board to review your application. All of the required documents must be assembled into a complete package of one (1) original and four (4) collated copies and delivered to Kyrous Realty Group, Inc., 263 West 38th Street, Suite 15E, New York, NY 10018.

Copies of all Financial Materials furnished will be returned to the applicant or destroyed.

DO NOT DUPLICATE BY-LAWS AND RULES & REGULATIONS. Please retain the copy included in this package for your information.

Upon receipt of a complete package and after verification of all references, the application will be submitted to the Board of Managers for review.

- 1. Purchase Application
- 2. Executed Contract of Sale with Riders-Must be signed by the sellers and purchasers
- 3. Purchaser's Affidavit of Condition (enclosed)
- 4. Seller(s) Information Sheet (enclosed)
- 5. Financial Statements
- 6. Last two (2) year's Income Tax Returns (include W-2's)
- 7. Signed Credit Report Release Form
- 8. Letter from current landlord/managing agent verifying status of tenancy
- 9. Letter from current employer verifying salary, position length of employment and likelihood of continued employment. If self-employed a letter from C.P.A providing your gross income & adjustable gross income for last two years and if available, the year to date. If retired, letter from a C.P.A. providing your sources and amount of gross and adjustable gross income for the last two years.
- 10. Three (3) Personal Letters of Reference must include address & telephone numbers
- 11. Three (3) Professional Letters of Reference must include address & telephone numbers
- 12. Letter of financial reference
- 13. Copy of Loan Application & Commitment Letter
- 14. Primary Residence and Legal Mailing Address Affidavit Post closing (enclosed)
- 15. Signed By Laws and Rules and Regulations Acknowledgement Form (enclosed)
- 16. Occupancy Statement/Pet Policy Acknowledgement (enclosed)
- 17. Smoke Detector/Carbon Monoxide Detector Affidavit (enclosed)
- 18. New York City: Window Guard/Lead Paint Notice (enclosed)
- 19. Emergency Information Data Form (enclosed)
- 20. If Financing: Bank Commitment Letter (must be signed by lender & applicant), Bank Loan Application (must be signed by applicant) and Appraisal Report

Incomplete applications will not be processed. Items missing will only delay the Managing Agent's review and submission to the Board.

Schedule of Fees-Due with Application

- 1. Move-In Deposit: \$200.00 (non-refundable) fee and a \$1000.00 (refundable) fee check payable to Graceline Court Condominium. In case of damage to the building, the cost of repairs will be deducted from this deposit. This check must be in the form of a certified check or money order. (Purchaser)
- 2. Move-Out Deposit: \$200.00 (non-refundable) fee and a \$1000.00 (refundable) fee check payable to Graceline Court Condominium. In case of damage to the building, the cost of repairs will deducted from this deposit. This check must be in the form of a certified check or money order. (Seller)
- 3. Application Processing Fee: \$650.00 check payable to Kyrous Realty Group, Inc. This check must be in the form of a certified check or money order. This check is non-refundable. (Purchaser)
- 4. Processing Fee for Closing Documents: \$600.00 Check payable to Kyrous Realty Group. This check must be in the form of a certified check or money order. This check is non-refundable.(Seller)
- 5. Capital Fund Contribution equal to Two (2) months Common Charges payable to Graceline Court Condominium. This check must be in the form of a certified check or money order (Purchaser)
- 6. Credit Check Fee: \$200.00 Check per applicant &adult occupant payable to Kyrous Realty Group, Inc. This Check must be in the form of a certified check or money order. This check is non-refundable. (Purchaser)
- 7. Disbursements Fee: \$75.00 check payable to Kyrous Realty Group, Inc. This check must be in the form of a certified check or money order. This check is non-refundable, (Seller)

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IMPORTANT NOTICE

Please Read Carefully

Kyrous Realty Group, Inc. realizes that this application contains sensitive personal We require the social security information. number for each applicant (and each other adult occupant of the apartment) on the authorization to obtain Credit Report Information (see Credit Report Release). This is the only place on the application requiring a social security number, but social security numbers may be contained on other documents that you are submitting (e.g. tax returns, contracts of sale). Before submitting these documents, please blacken out otherwise obliterate the social security number as Kyrous Realty Group, Inc. cannot be responsible for the security of this information if it is included in these documents.

EXHIBIT C POWER OF ATTORNEY

The undersigned,	, residing at	, the owner of Unit
No in the Condominium know		
West 116 th Street, New York, New	York 10026, consisting of	the property submitted to the
provisions of Article 9-B of the Re		
Declaration dated , 20, an		
of the City of New York, on		
Plans on file in said office as Map	No, do hereby no	ominate, constitute and appoint
the persons who may from time t		
COURT CONDOMINIUM jointly, to	true and lawful attorneys-	in-fact for the undersigned,
coupled with an interest, with power	er of substitution, (i) to do a	all acts and things on behalf of
the Condominium except those whi	ch by law, by the Declaration	on or the By-Laws may not be
delegated to the Board of Manage	ers by the Unit Owners, in	cluding but not limited to the
powers and duties specifically enum	merated in said Declaration	and By-Laws; (ii) to apply on
behalf of the undersigned to the	e Tax Commission of the	City of New York, institute
proceedings in the New York Supr	reme Court and prosecute	or settle the same relating to
reduction in the assessed valuation	of the undersigned's Unit	as part of a single application
on behalf of all Unit Owners, and	in connection therewith to	pay all costs incurred in such
proceedings; (iii) to act with resp	pect to execution of zoning	g lot merger and subdivision
applications and related documen	ts under the Zoning Lot	and Development Agreement
affecting the Condominium's zoning	g lot and recorded as CRFN	N 2006000246080 and related
Declaration of Zoning Lot Restrict	ions recorded as CRFN 200	06000246079; (iv) to act with
respect to obligations of the Condo	minium under the Easement	Agreement primarily affecting
roof access to adjoining parcels and	d recorded as CRFN 200600	0246076; and (v) to acquire in
their own name, as members of the	ne Board of Managers, or in	n the name of their designee,
corporate or otherwise, on behalf of	of all owners of Units in said	d property, in accordance with
their common interests, any Unit	whose owner desires to all	bandon or sell the same, the
undivided interest in the common	elements appurtenant there	eto, the interest of such Unit
Owner in any other Units theretofor		
behalf of all Unit Owners, or in the	e proceeds of sale or lease	thereof, if any and the rights
and privileges appurtenant thereto,	and the interest of such Un	it Owner in all other assets of
the Condominium (hereinafter colle	ectively called the "Appurte	enant Interests") or any Unit,
together with the Appurtenant Inter	ests, which shall be the sub	oject of a foreclosure of other
judicial sale, or to lease any Unit w	hose owner desires to rent	the same, at such price or at
such rental, as the case may be, an	d on such terms as were of	fered by a bona fide proposed
purchaser or lessee (except in the	case of a sale of lease of Ur	nits by the Sponsor, Sponsor's
designee or a mortgagee acquiring	title in foreclosure or by de	eed in lieu of foreclosure) and
thereafter to convey, sell, lease or	mortgage (but not to vote t	he votes appurtenant thereto)
or otherwise deal with any such Uni	its so acquired by them, or t	to sublease any Unit so leased
by them on such terms as said attor	neys-in-fact may determine	e, granting to such attorneys-
in-fact the power to do all things ir	n the said premises which th	ne undersigned could do if the
undersigned were personally preser	nt.	

	The acts of a majority fact.	of such persons sh	all constitute the	acts of said a	attorneys-in-
	This power of attorney	shall be irrevocable	·.		
	IN WITNESS WHEREO	F, the undersigned	has executed th	is Power of A	Attorney this
					_
STAT	E OF NEW YORK)) SS.:			
COUN	TTY OF)			
satisfa and ac	e day of actory evidence to be the exhowledged to me that it instrument, the individ- ted the instrument.	_ , personally kno e individual whose he executed the sai	own to me or pro name is subscribe me in his capacity	ved to me on ed to the withi , and that by	the basis of in instrument his signature
			Notary F	Public	

GRACELINE COURT CONDOMINIUM

106 West 116th Street, New York, New York 10026

UNIT #:		PURCHASE PRICE:
LENDER:		AMOUNT OF FINANCING:
COMMIMENT EXPIRATION DATE:		RATE LOCK EXPIRATION DATE:
INTEREST RATE:	FIXED RATE	ARM TERM:
MONTHLY PAYMENT:		DOES THIS INCLUDE ESCROW FOR R.E. TAXES::
IF RATE NOT LOCKED, MAXIMUM		
APPLICANT'S NAME:		ntered in manner which deed is to be held)
HOME ADDRESS:		
HOME #:	CELL #:	E-MAIL:
EMPLOYER NAME:		
EMPLOYER ADDRESS:		
EMPLOYER TEL #:		FAX #:
POSITION/TITLE:		LENGTH OF EMPLOYMENT:
SALARY:		BONUS/COMMISSIONS:
APPLICANT'S NAME:	(Name must be	entered in manner which deed is to be held}
HOME ADDRESS:		
HOME #:	CELL #:	E-MAIL:
EMPLOYER NAME:		
EMPLOYER ADDRESS:		
EMPLOYER TEL #:		FAX #:
POSITION/TITLE:		LENGTH OF EMPLOYMENT:
SALARY:		BONUS/COMMISSIONS:

GRACELINE COURT CONDOMINIUM		106 West 116th Street, New York, New York 1002
APPLICANT'S ATTORNEY:		ADDRESS:
TEL#:	FAX #:	E-MAIL:
REAL ESTATE REPRESENTATIV	/E'S NAME:	COMPANY:
TEL#:	FAX #:	E-MAIL:
BE PERFORMED IN CONNECT	ION WITH THIS APPLIC LOSURE OF THE NATU	REDIT/CRIMINAL/TERRORIST BACKGROUND INVESTIGATION TO CATION. I/WE UNDERSTAND THAT UPON REQUEST, I/WE IRE AND SCOPE OF THE INVESTIGATION TO BE REQUESTED BY RTING AGENCY.
APPLICANT'S SIGNATURE		DATE

DATE

APPLICANT'S SIGNATURE

FINANCIAL STATEMENT

ICANT

ANNUAL SOURCE OF INCOME	FIRST APPLICANT	SECOND APPLICANT	MONTHLY PROJECTED EXPENSES	FIRST APPLICANT	SECOND APPLICANT
Base Salary / Commissions (Describe)			Common Charges THIS UNIT		
Over-Time			Assessment(s) THIS UNIT		
Bonus & Commissions			Mortgage and/or Home Equity Loans/ Lines of Credit - THIS UNIT		
Dividends & Interest Income			Real Estate Taxes / Water / Sewer Taxes - THIS UNIT		
Real Estate Income (Net)			Other Properties: Mortgages and/or Home Equity Loans or Lines of Credit		
Social Security / Disability Income			Other Properties: Common Charges, Maintenance, Assessments, Rent,		
Pension Income (401K, etc.)			Monthly Payments on: Credit Cards/Automobiles		
Other Income (Describe)			Alimony / Child Support / Student Loans		
TOTAL ANNUAL NCOME:			TOTAL MONTHLY PROJECTED EXPENSES:		

The following is submitted as bring a true and accurate statement of the financial condition of the unde	rsigned:
Signature:	Date:
Signature:	Date:

SCHEDULES A THROUGH D

A. CASH IN BANKS, MONEY MARKET, CD'S OR OTHER

INSTITUTION	TYPE OF ACCOUNT	CASH BALANCE

B. SECURITIES

DESCRIPTION OF SECURITY	NO. OF SHARES	MARKET VALUE

C. REAL ESTATE

LOCATION OF PROPERTY	MARKET VALUE	MORTGAGE/LOAN BALANCE

D. PENSION FUNDS

DESCRIPTION	AMOUNT

SCHEDULES E THROUGH H

E.	LIFE INSURANCE			
	BENEFICIARY / INSURANCE COMPANY	AMOUNT		
F.	OTHER ASSETS			
	DESCRIPTION	AMOUNT		
		1, 200		
G.	OTHER LIABILITIES			
	DESCRIPTION	AMOUNT		
н.	OTHER INCOME			
	SOURCE OF INCOME	AMOUNT		

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CREDIT REPORT RELEASE

I (we) hereby authorize Kyrous Realty Group, Inc., on behalf of Graceline Court Condominium to request and receive any and all information from any credit bureaus, previous employers, law enforcement agencies, and references.

I (we) will hold harmless and/or release Kyrous Realty Group, Inc. and Graceline Court Condominium from any and all claims and liability which may arise now or in the future with regard to the obtaining or the releasing of the above stated information for the purpose of doing credit checks, and criminal activity checks.

Each Applicant and all adults who will reside in the Unit must complete Credit Report Release.

PLEASE PROVIDE THE FOLLOWING INFORMATION:

Name:	Date of Birth:
Social Security #:	Age:
Address:	Employer's Company Name
	Address:
Applicant Signature	Date:

*Duplicate for Additional Applicants

Application: Graceline Court Condominium

GRACELINE COURT CONDOMINIUM 106 WEST 116TH STREET, NEW YORK, NEW YORK 10026 Applicant's Affidavit of Condition

	Apt #	‡:
PLEASE ANSWER YES OR NO: Do not leave any question blank.		
	Applicant #1	Applicant #2
NAME:		
Have you any outstanding judgments?		,
In the last 7 years have you been declared bankrupt?		
Have you had property foreclosed upon or given title or deed in lieu thereof?		
Are you a party in a lawsuit?		
Are you obligated to pay alimony, child support or separate maintenance?	**************************************	b
Do you or any member of your family have Diplomatic Status?		W
Pending permission from the Board of Managers will applicant(s) be harboring any pets?		
If yes is given to any of these questions, please provide a brief w attachment.	ritten explanation	and signed
APPLICANT'S SIGNATURE:	DATE	
APPLICANT'S SIGNATURE:	DATE	
State of } } ss.:		
County of }		
On this day of, 20, before me, the undersigned, personally known to me or evidence to be the individual(s) whose name(s) is(are) subscribed to the within	proved to me on the b	
he/she/ they executed the same in his/her/their capacity(ies), and that by his/the individual(s), or the person upon behalf of which the individual(s) acted, ex	her their signature(s) o	

NOTARY PUBLIC

SELLERS INFORMATION SHEET

SELLER'S NAME:		SOCIAL SECURITY NUMBER:	SOCIAL SECURITY NUMBER:		
LEGAL MAILING ADDRESS	:				
PRIMARY RESIDENCE ADD	DRESS (IF DIFFERENT FROM LE	GAL):			
		E-MAIL:			
LEGAL ADDRESS POST CLO	OSING:				
SELLER'S NAME:		SOCIAL SECURITY NUMBER:	SOCIAL SECURITY NUMBER:		
LEGAL MAILING ADDRESS	:				
	DRESS (IF DIFFERENT FROM LE	·			
		E-MAIL:			
LEGAL ADDRESS POST CLO	OSING:		· · · · · · · · · · · · · · · · · · ·		
SELLER'S ATTORNEY:		ADDRESS:			
TEL#:	FAX #:	E-MAIL:	 		
REAL ESTATE REPRESENTA	ATIVE'S NAME:	COMPANY:			
TEL#:	FAX #:	E-MAIL:			
SELLER'S SIGNATURE		DATE			

EMERGENCY INFORMATION FORM

GRACELINE COURT CONDOMINIUM 106 WEST 116TH STREET, NEW YORK, NY 10026 APARTMENT NO.: TENANT / OWNER NAME(S): TENANT / OWNER NAME(S): APT. TEL. NO.: APT. TEL. NO.: _____ CELL NO.: CELL NO.: _____ WORK NO.: _____ WORK NO.: E-MAIL: E-MAIL: MEDICALCONDITION(S) MEDICALCONDITION(S) MEDICAL EMERGENCY INFORMATION: **TELEPHONE NUMBER(S):** NAME(S) OF DOCTOR(S): **CONTACT IN CASE OF EMERGENCY:** NAME: NAME: ADDRESS: ADDRESS: TEL. NO.: (HOME): _____ TEL, NO.: (HOME): _____ (WORK): _____ (WORK): _____ DOES THE SUPERINTEDENT HAVE DUPLICATE KEYS FOR EMERGENCY ENTRANCE TO YOUR APARTMENT? YES [] NO [] PLEASE PROVIDE DATE FOR THOSE WHO HAVE DUPLICATE KEYS: NAME: ____ ADDRESS: ADDRESS: TEL. NO.: (HOME): TEL, NO.: (HOME): (WORK): _____ (WORK): _____ **EXTRA SECURITY** YES[] NO[] DO YOU HAVE EXTRA SECURITY INSTALLED IN YOUR APARTMENT? IF YES, PLEASE ATTACH INSTRUCTIONS THAT YOU FEEL WOULD BE HELPFUL IN AN EMERGENCY SITUATION:

PLEASE COMPLETE ALL OR PART OF THIS FORM. ALL INFORMATION WILL BE KEPT CONFIDENTIAL.

Graceline Court Condominium - Addendum to House Rules

This Addendum should be read in conjunction with the House Rules contained in the Condominium Offering Plan behind the By-Laws. In the event of any conflict between the House Rules and this Addendum, this Addendum shall control. The Board may alter, amend or repeal the House Rules and adopt new House Rules at its sole and absolute discretion. Occupancy of Residential Units shall be in all respects subject to the Declaration of Condominium ("Declaration"), By-Laws and the House Rules. Residential Unit Owner hereby covenants to comply with each and every one of the House Rules and see that they are faithfully observed by any and all persons occupying the Residential Unit, including, without limitation, all, Immediate Family, Guests, Permitted Occupants and Permitted Users (hereinafter defined), it being understood that the House Rules shall apply to and be binding upon every person entering the Building, whether they be the Residential Unit Owner or otherwise. A breach of the House Rules shall be deemed a default under the By-Laws of the Condominium and, among other remedies available to the Board, will result in the imposition of fines or penalties against the Residential Unit Owner, as established by the Board from time to time. The Condominium bears no responsibility nor shall it be liable to the Residential Unit Owner for the nonobservance or violation of House Rules by any other person.

Occupancy Policy

23. The governing documents of the Condominium prohibit transient and unauthorized individuals from residing in or occupying Residential Units. The Board has implemented the following Occupancy Policy to discourage this conduct.

Definitions

"Immediate Family" shall mean the Residential Unit Owner's spouse, children, stepchildren, parents, stepparents, in-laws, siblings, aunts, uncles, grandchildren and grandparents.

"Guest(s)" shall mean a non-paying occupant (not part of Residential Unit Owner's Immediate Family) and not an occupant living in the Unit pursuant to an arrangement that involves money or other consideration in exchange for occupancy.

"Permitted Occupant(s)" shall mean one additional occupant for each Residential Unit Owner and dependent children of such Permitted Occupant(s), provided that Residential Unit Owner or Residential Unit Owner's spouse actually occupy the Residential Unit as Residential Unit Owner's or Residential Unit Owner's spouse's primary residence while such Permitted Occupant occupies the Residential Unit;

"Permitted User(s)" shall mean the Residential Unit Owner's invitees, agents, employees, contractors or workers authorized by the Residential Unit Owner to enter the Residential Unit temporarily without the Residential Unit Owner being present.

Use of Residential Units

Residential Unit Owner shall not, without the prior written consent of the Board on such conditions as the Board may prescribe, occupy or use the Residential Unit or permit the Residential Unit or any part thereof to be occupied or used for any purpose other than as a private dwelling for the Residential Unit Owner, Residential Unit Owner's Immediate Family, Guests and Permitted Occupants (all as defined above). The use or occupancy of the Residential Unit shall conform to the terms and conditions of the Declaration, By-Laws, House Rules, existing certificate of occupancy for the Building and all applicable governmental and municipal laws, regulations, ordinances and codes. Residential Unit Owner shall be jointly and severally liable with others residing in the Residential Unit for any damage to person or property caused by their negligence or willful misconduct.

Residential Unit Owner shall inform the Board in writing of the names(s) of all Permitted Users and occupants of the Residential Unit, including Residential Unit Owner's Immediate Family, Guest(s) and any Permitted Occupant(s).

Occupancy Rules

- 1. Each member of Residential Unit Owner's Immediate Family may reside in the Unit, whether or not the Residential Unit Owner is residing in the Unit, without seeking the consent of the Board.
- 2. Each member of Residential Unit Owner's Immediate Family and each Guest or Permitted Occupant of Residential Unit Owner may reside in the Unit simultaneously with the Residential Unit Owner without seeking the consent of the Board.
- 3. If Residential Unit Owner does not reside in the Unit simultaneously with a Guest, Guests are permitted to occupy the Unit twice per calendar year, for a period not to exceed thirty (30) days per use, without seeking the consent of the Board. The written consent of the Board is required for any Guest(s) to occupy the Unit in excess of these limits.

If a Residential Unit Owner does not reside in the Unit simultaneously with Guest, Residential Unit Owner must provide the Managing Agent with a completed Occupancy Authorization form at least five (5) days in advance of Guest's arrival at the Building. The Occupancy Authorization form shall provide, among other information, the identity of the Guest, permanent address, place of employment and contact information. The Guest and Residential Unit Owner will be required to sign a statement acknowledging that the Guest has not paid Residential Unit Owner anything of value in exchange for occupying the Unit. Occupancy Authorization forms are located at the office of the Managing Agent. If the Board or Managing Agent concludes that the Guest is unauthorized, the Residential Unit Owner will be subject to a fine of \$5,000 levied against Residential Unit Owner for each violation, which will be deemed Common Charges and collectible as such.

Residential Unit Owner will be required to post a security deposit in the amount of \$2,500 for any Guest occupying the Unit without the Residential Unit Owner simultaneously residing in the Unit. The deposit may be used to repair damage to the

Building caused by Guests (as determined in the sole discretion of the Board). Notwithstanding, Residential Unit Owners shall be responsible for any and all damage that may be caused by any person residing in the Unit.

Any Residential Unit Owner in violation of the Occupancy Rules shall be deemed in violation of the Condominium's governing documents. All remedies, including fines and penalties of \$5,000 per occurrence will be imposed, which shall be deemed Common Charges and collectible as such for any violation of the Occupancy Rules at the discretion of the Board.

- 24. Nothing may be thrown from any balcony or terrace. A fine of \$5,000 per occurrence will be imposed, which shall be deemed Common Charges and collectible as such.
- 25. No worker or employee of a Residential Unit Owner is permitted to loiter in any portion of the Building. All waiting workers or employees, including but not limited to outside contractors, nannies, cleaning professionals, etc., must wait in the front lobby at the concierge desk prior to entering a Unit unless the individual is a Permitted User.

Leasing of Residential Units

26. As set forth in the Condominium's By-Laws, Residential Units may not be occupied in violation of zoning ordinances and no transient occupancies are permitted. As such, leases of Residential Units shall not be for a term of less than thirty (30) days without the prior written consent of the Residential Board. Any Residential Unit Owner who receives an offer to lease his or her Residential Unit shall give notice to the Board as required by the By-Laws. The notice shall include all information required by the By-Laws, including, without limitation, the name and address of the proposed lessor, the terms of the proposed transaction and a copy of the proposed lease agreement and any other information required by the Board. The Board and Managing Agent require that Residential Unit Owner complete and application, which forms can be found at the Managing Agent's website. The Managing Agent will conduct a credit check, background check and other due diligence for each proposed lease.

Pets

27. Dogs, cats or other common household pets not to exceed two (2) per unit and weighing no more than twenty five (25) pounds each may be kept in Residential Units. Under no circumstances may any pet be permitted to roam outside the Residential Unit and shall not be permitted in common hallways, elevators, lobbies, decks or courtyards.

General

28. The Board has the power to levy fines and impose fees against Residential Unit Owners for violations of the Residential Rules and Regulations, Declaration and By-Laws. Any such fines shall be deemed to constitute Residential Common Charges and collectible as such by the Residential Unit Owner against whom they are levied.

29. The Rules and Regulations may be amended, modified, or repealed at any time by resolution of the Board. The Board encourages you to familiarize yourself with all of the Condominium's rules.

$\frac{K\ Y\ R\ O\ U\ S}{263\ West\ 38^{th}\ Street}\ \bullet Suite\ 15E\ \bullet New\ York,\ NY\ 10018}$

Phone: 212.302.1500 +Fax: 212.302.3855

Graceline Court Condominium-Letter to Board of Managers

The Board of Managers Graceline Court Condominium 106 West 116th Street New York, NY 10026

Re:	Graceline Court (Unit #:	
Dear Board o	of Managers:	
	received, read, under urt Condominium.	rstand and agree to abide by the House Rules for
Signature of	Applicant	Date
Signature of	Applicant	Date

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	BY-L	AWS	•		
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•	GRACELINE COUR	T CONDO	MINIUM		
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BY-LAWS of GRACELINE COURT CONDOMINIUM

106 West 116th Street New York, New York 10026

ARTICLE I

GENERAL

Section 1. <u>Unit Ownership</u>. The property located at 106 West 116th Street, Borough of Manhattan, City of New York, State of New York more particularly described on Schedule A to the Declaration recorded in the office of the Register of the City of New York, New York County, simultaneously herewith, and the building (the "Building") constructed on said land (hereinafter called the "Property") have been submitted to the provisions of Article 9-B of the Real Property Law of the State of New York by the Declaration recorded in the office of the Register of the City of New York, New York County, simultaneously herewith. The Condominium thereby created shall hereinafter be known as GRACELINE COURT CONDOMINIUM (hereinafter called the "Condominium"). The thirty-two (32) Residential Units and the one (1) Commercial Unit are more fully described in the Declaration and are hereinafter referred to collectively, as the "Units". Unless otherwise provided herein, all terms used in these By-Laws shall have the same meaning as ascribed thereto in the Declaration.

Section 2. Applicability of By-Laws. The provisions of these By-Laws are applicable to the Property of the Condominium and to the use and occupancy thereof. The term "Property" as used herein shall include the land, the Building and all other improvements thereon (including the Units and the Common Elements), owned in fee simple absolute, and all easements, rights and appurtenances belonging thereto, and all other property, personal or mixed, intended for use in connection therewith, all of which are intended to be submitted to the provisions of said Article 9-B of the Real Property Law of the State of New York.

Section 3. <u>Application</u>. All present and future owners, mortgagees, lessees and occupants of Units and their employees, and any other persons who may use the facilities of the

Property in any manner are subject to these By-Laws, the Declaration and the Rules and Regulations attached hereto as Schedule A, each as amended from time to time.

The acceptance of a deed of conveyance or the entering into of a lease or the act of occupancy of a Unit shall constitute an agreement that these By-Laws, the Rules and Regulations and the provisions of the Declaration, as they may be amended from time to time, are accepted, ratified, and will be complied with.

Section 4. Office. The office of the Condominium and of the Condominium Board of Managers shall be located at the Property or at such other place, reasonably convenient thereto, as may be designated from time to time by the Board of Managers.

ARTICLE II

CONDOMINIUM BOARD OF MANAGERS

Section 1. Number and Term. The affairs of the Condominium shall be governed by the Condominium Board of Managers. The number of Managers which shall constitute the whole Board shall not be less than three (3) and not more than five (5). Until succeeded by the Managers elected at the first annual meeting of Unit Owners, the Board of Managers shall consist of two (2) persons appointed by the Sponsor, none of whom must be a Unit Owner, plus one member to be elected by the Unit Owners as hereinafter provided in Section 4 of this Article II. Thereafter, all Managers shall be Unit Owners or spouses of Unit Owners or officers, directors or principals of Unit Owners which are not natural persons, except that Members of the Board of Managers appointed by the Sponsor or its designee or by the Commercial Unit Owner need not be Unit Owners. No Member shall continue to serve on the Board after he or she ceases to qualify as herein provided.

Starting with the first annual meeting of Unit Owners after the Sponsor has relinquished control of the Board of Managers, the Board will consist of five (5) Members. The terms of the Members shall be three (3) years, except that the term of office of two (2) of the Members then elected shall be fixed at two (2) years. The longest terms shall be awarded to the Members receiving the most votes. At the expiration of the initial term of office of each respective Manager, his or her successor shall be elected to serve a term of three (3) years. The Managers shall hold office until their successors have been elected and hold their first meeting. But, in any event, at least one-third of the terms of the Members of the Board of Managers shall expire annually. Notwithstanding the foregoing, Members of the Board of Managers appointed by the Sponsor or its designee or by the Commercial Unit Owner shall serve for a term of one (1) year.

To assure the Sponsor of minimum representation on the Board of Managers after it turns over control of the Board to Unit Owners independent of the Sponsor, the Sponsor shall have the right to designate members of the Board of Managers as specified in Section 4 of this Article II. In addition, the Commercial Unit Owner shall have the right to designate one member of the Board of Managers at all times in addition to any Sponsor designee, and notwithstanding whether the Sponsor has the right to designate a Member of the Board due to its ownership of

one or more Residential Units. However, if the Sponsor is also the owner of the Commercial Unit, the Sponsor and Commercial Unit Owner will not (i) designate more than a majority of the members of the Board during the Sponsor's period of control, or (ii) designate more than one (1) member of the Board once control of the Board has been turned over to the Unit Owners.

Section 2. <u>Powers and Duties</u>. The Board of Managers shall have the powers and duties necessary for the administration of the affairs of the Condominium and may do all acts and things on behalf of the Condominium except those which by law or by the Declaration or by these By-Laws may not be delegated to the Board of Managers by the Unit Owners. The powers and duties of the Board of Managers shall include, but shall not be limited to, the following:

- (a) Operation, care, upkeep and maintenance of the Common Elements.
- (b) Determination of the common charges required for the affairs of the Condominium, including, without limitation, the operation and maintenance of the Property.
- (c) Collection of common charges and assessments from the Unit Owners, and imposition and collection of reasonable late charges for late payment thereof.
- (d) Employment and dismissal of the personnel necessary for the maintenance and operation of the Common Elements
- (e) Adoption and amendment of Rules and Regulations covering the details of the operation and use of the Property.
- (f) Opening and maintaining bank accounts on behalf of the Condominium and designating the signatories required therefore. The Condominium may authorize a manager or managing agent to be the signatory on such accounts.
- (g) Purchasing, leasing or otherwise acquiring in the name of the Board of Managers, or its designee, corporate or otherwise, on behalf of all Unit Owners, Units offered for sale or lease or Units surrendered by their owners to the Board of Managers.
- (h) Purchasing of Units at foreclosure or other judicial sale in the name of the Board of Managers, or its designee, corporate or otherwise, on behalf of all Unit Owners.
- (i) Selling, leasing, mortgaging (but not voting the votes appurtenant to), or otherwise dealing with Units acquired by, and subleasing Units leased by the Board of Managers or its designee, corporate or otherwise, on behalf of all Unit Owners.
- (j) Organizing corporations to act as designees of the Board of Managers in acquiring title to or leasing of Units on behalf of all Unit Owners.
- (k) Obtaining and reviewing of insurance for the Property, including the Units, pursuant to the provisions of Article VI, Section 2 hereof.

- (1) Adjusting and settling claims under insurance policies obtained pursuant to Article VI Section 2 and executing and delivering releases on settlement of such claims on behalf of all Unit Owners, all holders of mortgages or other liens on the Units and all owners of any other interest in the Property.
- (m) Representing the Unit Owners in any proceedings, negotiations, settlements or agreements relating to losses or proceeds from condemnation, destruction or liquidation of all or part of the Condominium or from termination of the Condominium, and making of repairs, additions and improvements to, or alterations of, the Property and repairs to and restoration of the Property in accordance with the other provisions of these By-Laws after damage or destruction by fire or other casualty, or as a result of condemnation or eminent domain proceedings.
- (n) Enforcing obligations of the Unit Owners, allocating profits and expenses and doing anything and everything else necessary and proper for the sound management of the Condominium.
- (o) Borrowing money on behalf of the Condominium when required in connection with the operation, care and upkeep of the Common Elements, provided, however, that no lien to secure repayment of any sum borrowed may be created on any Unit or its appurtenant interest in the Common Elements without the consent of the Unit Owner, and further provided that the borrowing of a sum in excess of \$50,000.00 for any one purpose must be approved by a majority of the Unit Owners present and voting at a meeting at which a quorum is present.

If any sum borrowed by the Board of Managers on behalf of the Condominium pursuant to the authority contained in this paragraph is not repaid by the Board, a Unit Owner who pays to the creditor such proportion thereof as its interest in the Common Elements bears to the interest of all the Unit Owners in the Common Elements shall be entitled to obtain from a creditor a release of any judgment or other lien which said creditor shall have the right to file against the Unit Owner's Unit. The other Unit Owners shall cooperate in all ways necessary in order to obtain such release.

- (p) Provided the prior consent of at least 66-2/3% in number and common interest of all Unit Owners is obtained at a meeting duly called and held for such purpose in accordance with the provisions of these By-Laws, the Board of Managers shall have the power to: (i) convert general Common Elements to Limited Common Elements or to convert Limited Common Elements to general Common Elements, and (ii) lease Common Elements, general or limited
- (q) Entering Units when necessary, provided that an effort is made to minimize inconvenience to the Unit Owner, in connection with the maintenance, care and preservation of the Property.
- (r) Purchasing supplies and equipment, entering into contracts and generally having the powers of a manager in connection with the operation of the Property.

- (s) Bringing and defending actions pertinent to the operation of the Property.
- (t) Applying to the Tax Commission of the City of New York for a reduction in the assessed valuation of Units, prosecuting and settling as it may deem advisable any such action, including payment of any costs which may be incurred in such proceedings, on behalf of all Unit Owners as part of a single application.
- (u) Acting with respect to the Easement Agreement made by and between the Sponsor, Masjid Malcolm Shabazz, Inc. and 113 Lenox Avenue LLC and recorded as CRFN 2006000246076, under which the Board of Managers assumes all the rights and obligations of the Sponsor upon establishment of the Condominium.
- (v) Executing zoning lot merger and subdivision applications and related documents under the Zoning Lot and Development Agreement affecting the Condominium's zoning lot and recorded as CRFN 2006000246080, and the Declaration of Zoning Lot Restrictions recorded as CRFN 2006000246079.
- (w) Applying, as necessary, for construction, alteration or other approvals, to any and all municipal authorities having jurisdiction over the Condominium, including, but not limited to the Department of City Planning and Department of Buildings, on behalf of all Unit Owners.
 - (x) Establishing a reserve fund to be used only for capital expenditures.
- (y) Levying fines against the Unit Owners for violations of the Rules and Regulations established by it to govern the conduct of the Unit Owners as provided in Article VI Section 19 of these By-Laws, and such fines may be collected as if they were additional common charges owed by the Unit Owner against whom such fines were levied.
- (z) Establishing reasonable fees for the processing of sale, lease or lease renewal applications, applications for consent to alterations by Residential Unit Owners, Certificates of Termination of the Right of First Refusal and for other services agreed to by the Board of Managers, all of which fees shall be payable by the Residential Unit Owner to the managing agent.

Notwithstanding the foregoing, neither the Board of Managers nor the Unit Owners shall take any of the following actions unless so long as the Sponsor or its designee owns Units representing at least 25% of the common interest, but not longer than five (5) years from the first closing of title to a Residential Unit, the prior written consent of the Sponsor, or its designee, as the case may be, is obtained: (i) make any additions, alterations or improvements to the Common Elements or any Unit, except those required by law; (ii) assess Common Charges for the creation of, addition to or replacement of all or part of a reserve, contingency or surplus fund in excess of 5% of the estimated expenses for the projected year of operation; (iii) hire any employee in addition to any employee referred to in the Condominium budget in the Offering Plan establishing the Condominium; (iv) enter into any service or maintenance contract for work not required by law or contemplated by said budget; (v) borrow money on behalf of the

Condominium; or (vi) amend the Declaration or these By-Laws except as specifically permitted by such document.

Notwithstanding anything set forth above, the Board of Managers must undertake any of the aforesaid actions and the expenditure of any amounts reasonably necessary to comply with applicable laws and regulations, to remedy any notice of violation or to remedy any work order of any insurer.

Any action of the Condominium Board which exclusively benefits one or more Unit Owners shall be taken at the sole expense of said affected Unit Owners. The Board of Managers may not, without the written consent of a Unit Owner, take any action which materially and adversely affects such Unit Owner unless the By-laws specifically permit the taking of such action.

Section 3. Managing Agent and Manager. The Board of Managers may employ for the Condominium a managing agent and/or a manager at a compensation established by the Board of Managers, to perform such duties and services as the Board of Managers shall authorize, including but not limited to the duties listed in subdivisions (a), (c), (d), (k), (m), (q) and (r) of Section 2 of this Article II. The Board of Managers may delegate to the manager or managing agent, all of the powers granted to the Board of Managers by these By-Laws other than the powers set forth in subdivisions (b), (e), (f), (g), (h), (i), (j), (l), (n), (o), (p), (s), (t), (u), (v) and (w), (x), (y) and (z) of Section 2 of this Article II.

The compensation for the managing agent and/or manager will be at a competitive rate. Any agreement with a manager or managing agent shall be for a term not to exceed three (3) years. Any agreement with a manager or managing agent shall provide that the books and records of the Condominium shall be returned to the Board of Managers by the manager or managing agent upon demand.

Section 4. First Board of Managers and Sponsor's Representation. The first Board of Managers shall consist of three (3) persons designated by the Sponsor. Within sixty (60) days of closing of title to the first Residential Unit, one of these Members shall be replaced by a Member elected by a majority of the then Unit Owners other than the Sponsor. This three (3) person Board shall hold office and exercise all powers of the Board of Managers until the first annual meeting of Unit Owners. At the first annual meeting of Unit Owners, the Member elected by the Unit Owners shall resign and a new election shall be held. The first annual meeting of Unit Owners shall be held within thirty (30) days after the first anniversary of the conveyance of title to the first Residential Unit. If at the time of such meeting the Sponsor (or its designee) owns Units representing 51% or more of the common interests, the Sponsor (or such designee) may control the Board for a second year. Thereafter, the Sponsor must relinquish control, the Board of Managers shall resign and a new Board shall be elected by the Unit Owners.

Notwithstanding anything to the contrary contained herein, a special meeting of Unit Owners shall be held on fifteen (15) days notice, within thirty (30) days of either the second

anniversary of the date of the first closing of title to a Residential Unit or the sale of Units representing, in the aggregate, 51% or more of the common interest, whichever first occurs. At such meeting, all the Members of the Board of Managers shall resign and a new Board shall be elected by the Unit Owners.

After the Sponsor has turned over control of the Board to the Unit Owners, and assuming a 5 Member Board of Managers, so long as the Sponsor or its designee owns 11 or more Residential Units, the Sponsor or its designee shall be entitled to designate 2 of the Members of the Board of Managers. If the Sponsor or its designee owns fewer than 11 Residential Units but at least 1 Unit, the Sponsor or its designee shall be entitled to designate 1 of the Members of the Board of Managers. However, even after it has turned over control of the Board to the Unit Owners, the Sponsor may also cast the votes attributable to Units owned by it for Unit Owner Board Members of its choice. If at any time it is determined to increase or decrease the size of the Board, the representation of the Sponsor shall be changed proportionately. Any or all of the Members of the Board of Managers shall be subject to replacement in the event of resignation or death in the manner set forth in Section 6 of this Article.

Section 5. Removal. Subject to the provisions of Section 1 of this Article II, at any regular or special meeting of Unit Owners, any Member of the Board of Managers may be removed with cause by an affirmative vote of a majority of Unit Owners. A Member of the Board who has not been designated by the Sponsor or its designee or by the Commercial Unit Owner may also be removed without cause by affirmative vote of a majority of Unit Owners. Whether removal is with cause or without cause, a successor shall then or thereafter be elected to fill the vacancy, provided, however, that the vacancies of Members designated by the Sponsor or its designee or by the Commercial Unit Owner shall be filled only by the Sponsor or its designee or by such Commercial Unit Owner. Any Member of the Board of Managers whose removal with cause has been proposed by the Unit Owners shall be given an opportunity to be heard at the meeting.

Section 6. <u>Vacancies</u>. Vacancies in the Board of Managers caused by any reason other than as provided for in Article III Section I hereof or the removal of a Member thereof by a vote of the Unit Owners, shall be filled by a vote of a majority of the remaining Members at a special meeting of the Board of Managers held for that purpose promptly after the occurrence of any such vacancy, even though the Members present at such meeting may constitute less than a quorum. Each person so elected shall be a Member of the Board of Managers until a successor shall be elected at the next annual meeting of the Unit Owners. Notwithstanding the foregoing, vacancies of Managers designated by the Sponsor or its designee shall be filled only by the Sponsor or its designee.

Section 7. Organization Meeting. The first meeting of the Board of Managers following the annual meeting of the Unit Owners shall be held within ten (10) days thereafter, at such time and place as shall be fixed by a majority of the Members of the Board of Managers, and no notice shall be necessary to the newly elected Members of the Board of Managers in order legally to constitute such meeting, provided that a majority of the whole Board of Managers shall be present thereat.

Section 8. Regular Meetings. Regular meetings of the Board of Managers may be held at such time and place as shall be determined from time to time by a majority of the Members of the Board of Managers, but at least four such meetings shall be held during each fiscal year. Notice of regular meetings of the Board of Managers shall be given to each Member of the Board of Managers, by personal delivery, mail, facsimile or overnight delivery service, at least three (3) business days prior to the day named for such meeting. Regular meetings are open meetings which may be attended by Unit Owners.

Section 9. Special Meetings. Special meetings of the Board of Managers may be called by the President or Secretary or written request of any Member of the Board of Managers on three (3) business days' notice to each Member of the Board of Managers, given by personal delivery, mail, facsimile or overnight delivery service, which notice shall state the time, place and purpose of the meeting. Special meetings are closed meetings which may not be attended by Unit Owners unless otherwise specifically provided.

Section 10. Waiver of Notice. Any Member of the Board of Managers may at any time waive notice of any meeting of the Board of Managers in writing and such waiver shall be deemed equivalent to the giving of such notice. Attendance by a Member of the Board of Managers at any meeting of the Board shall constitute a waiver of notice by him of the time and place thereof. Any one or more Members of the Board of Managers or any committee thereof may participate in a meeting of the Board or committee by means of a conference telephone or similar communications equipment allowing all persons participating in the meeting to hear each other at the same time. Participation by such means shall constitute presence in person at a meeting. If all the Members of the Board of Managers are present at any meeting of the Board, no notice shall be required and any business may be transacted at such meeting.

Section 11. Quorum of Board of Managers. At all meetings of the Board of Managers, a majority of the Members thereof shall constitute a quorum for the transaction of business, and subject to the provisions of Section 2 of this Article II, the votes of a majority of the Members of the Board of Managers shall constitute the decision of the Board of Managers. If at any meeting of the Board of Managers there shall be less than a quorum present, a majority of those present may adjourn the meeting from time to time. At any such adjourned meeting at which a quorum is present, any business which might have been transacted at the meeting originally called, may be transacted without further notice. Any action required or permitted to be taken by the Board of Managers may be taken without a meeting if all Members of the Board consent in writing to the adoption of a resolution authorizing such action, and the writing or writings are filed with the proceedings of the Board.

Section 12. Fidelity Bonds. The Board of Managers shall obtain adequate fidelity bonds for all officers and employees of the Condominium and of the managing agent handling or responsible for Condominium funds. The premiums on such bonds shall constitute a common expense.

Section 13. <u>Compensation</u>. No member of the Board of Managers shall receive any compensation from the Condominium for acting as such.

Section 14. <u>Liability of the Board of Managers</u>. No Member of the Board of Managers or officer of the Condominium shall have any personal liability to the Condominium or to any Unit Owner for damages for any breach of duty in his or her capacity as Member of the Board or officer, provided that this provision does not eliminate or limit the liability of a Member of the Board or officer if a judgment or other final adjudication adverse to him or her establishes (a) that his or her acts or omissions were in bad faith or involved intentional misconduct or a knowing violation of law, or (b) that he or she personally gained in fact a financial profit or other advantage to which he or she was not legally entitled.

The Condominium, through the Unit Owners, shall indemnify to the fullest extent permitted by law any person made, or threatened to be made, a party to an action or proceeding, whether civil or criminal, including an action by or in the right of the Condominium to procure a judgment in its favor or an action other than one by or in the right of the Condominium and including an action by or in the right of any corporation of any type or kind, domestic or foreign, or any partnership, joint venture, trust, employee benefit plan or other enterprise, which any Member of the Board or officer of the Condominium served in any capacity at the request of the Condominium, by reason of the fact that he, his testator or intestate, was a Member of the Board or officer of the Condominium or served such other corporation, partnership, joint venture, trust, employee benefit plan or other enterprise in any capacity; provided that no indemnification may be made to or on behalf of any Member of the Board or officer if a judgment establishes that his or her acts were committed in bad faith or were the result of active and deliberate dishonesty and were material to the cause of action so adjudicated, or that he or she personally gained in fact a financial profit or other advantage to which he or she was not legally entitled.

The Unit Owners shall indemnify and hold harmless each of the Members of the Board of Managers against all contractual liability to others arising out of contracts made by the Board of Managers on behalf of the Condominium unless any such contract shall have been made in bad faith or contrary to the provisions of the Declaration or of these By-Laws. It is intended that the Members of the Board of Managers shall have no personal liability with respect to any contract made by them on behalf of the Condominium (except as Unit Owners). It is understood and permissible for the original Board of Managers, who may be members of or be employed by the Sponsor, to contract with the Sponsor and affiliated corporations and entities without incurring any liability for self-dealing, provided that (i) the connection is disclosed to, or known by, the Board or a majority of members thereof or noted in the minutes thereof and the Board shall authorize, approve or ratify such contract or transaction in good faith by a vote of a majority of the Board, excluding such Member, and (ii) the contract or transaction is commercially reasonable to the Condominium Board at the time that the same is authorized, approved, ratified, executed or otherwise consummated. It is also intended that the liability of any Unit Owner arising out of any contract made by the Board of Managers or out of the aforesaid indemnity in favor of the Members of the Board of Managers shall be limited to such proportion of the total liability thereunder as his or her interest in the Common Elements bears to the interests of all the Unit Owners in the Common Elements. Every agreement made by the Board of Managers or by

the managing agent or by the manager on behalf of the Condominium shall provide that the Members of the Board of Managers, or the managing agent, or the manager, as the case may be, are acting only as agent for the Unit Owners and shall have no personal liability thereunder (except as Unit Owners).

Each Unit Owner's liability pursuant to this Section 14 shall be limited to such proportion of the total liability thereunder as his or her interest in the Common Elements bears to the interest of all Unit Owners in the Common Elements.

Section 15. <u>Committees</u>. The Board of Managers may, by resolution duly adopted, create such committees as it shall deem appropriate and such committees shall have such powers and authority as the Condominium Board of Managers shall vest therein. The members of any such committee, at least one of whom shall be designated by Sponsor or its designee so long as Sponsor or its designee has the right to designate a member of the Board of Managers, and at least one of whom shall be designated by non-Sponsor members, shall be appointed by the President of the Condominium.

ARTICLE III

UNIT OWNERS

Section 1. <u>Annual Meetings</u>. Within thirty (30) days after the first anniversary of the first closing of title to a Residential Unit, or at such earlier time as the Sponsor deems in the best interests of the parties, the Sponsor shall call the first annual Unit Owners' meeting. At such meeting, the Board of Managers shall resign and a new Board shall be elected by the Unit Owners, or the Sponsor shall continue to control the Board, as hereinbefore provided in Article II, Section 4 of these By-Laws. Thereafter, annual meetings shall be held on or about the anniversary of such date each succeeding year. At such meetings there shall be elected by ballot of the Unit Owners a Board of Managers in accordance with the requirements of Article II of these By-Laws. The Unit Owners may also transact such other business of the Condominium as may properly come before them.

Prior to the actual meeting at which the Unit Owners elect the Board of Managers as herein provided, the Sponsor may call, at its discretion, meetings of the Unit Owners so that the Board of Managers designated by the Sponsor can report to the Unit Owners, or for such other purpose as the Board determines.

Section 2. <u>Place of Meetings</u>. Meetings of the Unit Owners shall be held at the principal office of the Condominium or at such other suitable place convenient to the Unit Owners as may be designated by the Board of Managers.

Section 3. Special Meetings. It shall be the duty of the President to call a special meeting of the Unit Owners if so directed by resolution of the Board of Managers or upon a petition signed by Unit Owners representing a majority of the common interest, upon at least five (5) days notice. The notice of any special meeting shall state the time and place of such meeting

and the purpose thereof. No business shall be transacted at a special meeting except as stated in the notice.

Section 4. Notice of Meetings. It shall be the duty of the Secretary to mail a notice of each annual or special meeting, stating the purpose thereof as well as the time and place where it is to be held, to each Unit Owner of record at the Property or at such other address as such Unit Owner shall have designated by notice in writing to the Secretary, at least ten (10) but not more than forty (40) days prior to such meeting. If the purpose of any meeting shall be to act upon a proposed amendment to the Declaration or these By-Laws, the notice of meeting shall be mailed at least twenty (20) days prior to such meeting. The mailing of a notice in the manner provided in these By-Laws shall be considered notice served.

Section 5. <u>Adjournment of Meetings</u>. If any meeting of Unit Owners cannot be held because a quorum has not attended, a majority of the Unit Owners who are present at such meeting, either in person or by proxy, may adjourn the meeting to a time not less than forty-eight (48) hours from the time the original meeting was called. Proxies remain in effect for any such adjourned meeting.

Section 6. Order of Business. The order of business at all meetings of the Unit Owners shall be as follows:

- (a) Roll call.
- (b) Proof of notice of meeting.
- (c) Reading of minutes of preceding meeting.
- (d) Reports of officers.
- (e) Report of Board of Managers.
- (f) Reports of committees.
- (g) Election of inspectors of election (when so required).
- (h) Election of members of the Board of Managers (when so required).
- (i) Unfinished business.
- (i) New business.

Section 7. <u>Title to Units</u>. Title to Units may be taken in the name of an individual, in the names of two (2) or more persons, as tenants in common, joint tenants or tenants by the entirety, or in the name of a corporation or partnership or in the name of a fiduciary.

Section 8. <u>Voting</u>. The Owner or Owners of each Unit (including Sponsor and its designee(s)), or some person designated by such Owner or Owners to act as proxy on his, her or their behalf and who need not be an Owner, shall be entitled to cast one (1) vote for each .01% of interest in the Common Elements attributable to the Unit or Units owned by him or her in all matters put to a vote at all meetings of Unit Owners. The designation of any such proxy shall be made in writing to the Secretary, and shall be revocable at any time by written notice to the Secretary by the Owner or Owners so designating. Any or all of such Owners may be present at

any meeting of the Unit Owners and (those constituting a group acting unanimously), may vote or take any other action as a Unit Owner either in person or by proxy. A fiduciary shall be the voting member with respect to any Unit in a fiduciary capacity. Any Unit or Units owned by the Board of Managers or its designee shall not be entitled to a vote.

Section 9. Quorum. Except as otherwise provided in these By-Laws, the presence in person or by proxy of a majority of Unit Owners shall constitute a quorum at all meetings of the Unit Owners.

Section 10. <u>Majority of Unit Owners</u>. As used in these By-Laws, the term "majority of Unit Owners" shall mean those Unit Owners having greater than 50% of the total authorized votes of all Unit Owners present in person or by proxy and voting at any meeting of the Unit Owners at which a quorum is present, determined in accordance with the provisions of Section 8 of this Article III.

Section 11. Action by Unit Owners. Subject to the provisions contained in the last two paragraphs of Article II Section 2 of these By-Laws regarding authorization by Sponsor or its designee for certain actions of the Board of Directors, the vote of a majority of Unit Owners shall be required to take any action at any meeting of Unit Owners, except where in the Declaration or these By-Laws or by law, a higher percentage vote is required. Notwithstanding the foregoing, any action which restricts the use of any Unit or any portion of the Common Elements, or materially and adversely affects any Unit Owner, must be authorized by the affected Unit Owner unless the By-laws specifically permit the taking of such action.

Section 12. <u>Action Without Meeting</u>. Any action required or permitted to be taken by the Unit Owners may be taken without a meeting if Unit Owners sufficient in number and in Common Interest to approve such an action at a duly constituted meeting of the Unit Owners pursuant to the Declaration or these By-laws consent in writing to the adoption of a resolution authorizing such action and writing is filed with the records of the Condominium.

ARTICLE IV

OFFICERS

Section 1. <u>Designation</u>. The principal officers of the Condominium shall be the President, the Vice President, the Secretary and the Treasurer, all of whom shall be elected by the Board of Managers. The Board of Managers may appoint an assistant treasurer, an assistant secretary, and such other officers as in its judgment may be necessary. The President and Vice President, but no other officers, must be Members of the Board of Managers. Except for Members of the Board of Managers appointed by the Sponsor or its designee, all officers must be Unit Owners, or spouses of Unit Owners, or officers, directors or principals of Unit Owners which are not natural persons.

- Section 2. <u>Election of Officers</u>. The officers of the Condominium shall be elected annually by vote of the Board of Managers at the organization meeting of each new Board of Managers and shall hold office at the pleasure of the Board of Managers.
- Section 3. Removal of Officers. Upon the affirmative vote of the Members of the Board of Managers, any officer may be removed, either with or without cause, and his successor may be elected at any regular meeting of the Board of Managers, or at any special meeting of the Board of Managers called for such purpose, provided notice of the proposed removal was given to the officer and in the notice of the meeting. Any officer whose removal has been proposed shall be given an opportunity to be heard at the meeting.
- Section 4. <u>President</u>. The President shall be the chief executive officer of the Condominium. He shall preside at all meetings of the Unit Owners and of the Board of Managers. He shall have all of the general powers and duties which are incident to the office of president of a stock corporation organized under the Business Corporation Law of the State of New York, including but not limited to the power to appoint committees from among the Unit Owners from time to time as he may in his discretion decide is appropriate to assist in the conduct of the affairs of the Condominium. The President shall be an ex-officio member of all committees of the Board of Managers.
- Section 5. <u>Vice President</u>. The Vice President shall take the place of the President and perform his duties whenever the President shall be absent or unable to act. If neither the President nor the Vice President is able to act, the Board of Managers shall appoint some other member of the Board of Managers to act in the place of the President, on an interim basis. The Vice President shall also perform such other duties as shall from time to time be imposed upon him by the Board of Managers or by the President, and shall have such other powers and duties as are usually vested in the office of vice president of a stock corporation organized under the Business Corporation Law of the State of New York.
- Section 6. Secretary. The Secretary shall keep the minutes of all meetings of the Unit Owners and of the Board of Managers; he shall have charge of such books and papers as the Board of Managers may direct; and he shall in general perform all the duties incident to the office of secretary of a stock corporation organized under the Business Corporation Law of the State of New York.
- Section 7. Treasurer. The Treasurer shall have the responsibility for Condominium funds and securities and shall be responsible for keeping or supervising the keeping of full and accurate financial records and books of account showing all receipts and disbursements necessary for the preparation of all required financial data. He shall be responsible for the deposit of all funds and other securities in the name of the Board of Managers, or the managing agent, in such depositories as may from time to time be designated by the Board of Managers, and he shall, in general, perform all the duties incident to the office of treasurer of a stock corporation organized under the Business Corporation Law of the State of New York. He shall disburse Condominium funds in the manner directed by the Board of Managers, making proper vouchers for all disbursements. He shall submit to the President and

Board of Managers, at regular meetings of the Board of Managers or whenever they may require it, an account of all of his transactions as Treasurer, as well as the financial condition of the Condominium.

Section 8. <u>Agreements, Contracts, Deeds, Checks, etc.</u> All agreements, contracts, deeds, leases, checks and other instruments of the Condominium shall be executed by any one (1) officer of the Condominium or by such other person or persons as may be designated by the Board of Managers.

Section 9. <u>Compensation of Officers</u>. No officer shall receive any compensation from the Condominium for acting as such.

ARTICLE V

NOTICES

Section 1. Notices. All notices required or desired to be given hereunder (except of notices of regular annual or special meetings of the Unit Owners and except all meetings of the Condominium Board) shall be sent by registered or certified mail return receipt requested, postage prepaid, addressed: (i) if to the Board of Managers, in care of the managing agent, or if there be no managing agent, to the principal office of the Board of Managers or to such other address as the Board of Managers may hereafter designate from time to time; (ii) if to a Unit Owner, other than the Sponsor, to the Property address of such Unit Owner or to such other address as may have been designated by him from time to time, in writing, to the Board of Managers; (iii) if to the Sponsor, to GRACELINE COURT, LLC, at 2365 Boston Post Road, Larchmont, New York 10538. All notices to mortgagees of Units shall be sent by registered or certified mail (return receipt requested) to their respective addresses, as designated by them from time to time, in writing to the Board of Managers. All notices shall be deemed to have been given when mailed in a postage prepaid sealed wrapper, except notices of change of address which shall be deemed to have been given when received.

Section 2. Waiver of Service of Notice. Whenever any notice is required to be given by Law or under the provisions of the Declaration, or of these By-Laws, a waiver thereof, in writing, signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed the equivalent thereof.

ARTICLE VI

OPERATION OF THE PROPERTY

Section 1. Determination of Common Expenses and Fixing of Common

<u>Charges</u>. The Board of Managers shall from time to time, at least annually, prepare a budget for the Condominium, determine the amount of the common charges payable by the Unit Owners to meet the common expenses of the Condominium and allocate and assess such common charges and expenses among the Unit Owners according to their respective common interests or such

different method of allocation as is set forth in the "Budget for the First Year of Condominium Operation", Schedule B to the Offering Plan (the "Condominium Budget") or determined by the Board of Managers to reflect exclusive use or the availability or control of particular Common Elements or services provided by the Condominium. The common expenses shall include, without limitation, the cost of all insurance premiums on all policies of insurance required to be or which have been obtained by the Board of Managers pursuant to the provisions of Section 2 of this Article VI, and the fees and disbursements of the Insurance Trustee, if any. The common expenses may also include such amounts as the Board of Managers may deem proper for the operation and maintenance of the Property, including, without limitation, electric costs for the common areas, water and sewer charges for service to the Residential Units and the Common Elements, gas costs for heating, hot water and cooking in the Residential Units and for heating common areas, an amount for working capital of the Condominium, for a general operating reserve, for a reserve fund for replacements, and to make up any deficit in the common expenses for any prior year. The common expenses may also include such amounts as the Board of Managers may deem necessary for customary or extraordinary legal expenses incurred with respect to the Condominium Property. With respect to the Commercial Unit, the Board of Managers is authorized to specifically allocate expenses or specific expense items and apportion common charges of the Commercial Unit resulting from changes in use or from changed circumstances. In addition, the common expenses may also include such amounts as may be required for the purchase or lease by the Board of Managers or its designee, on behalf of all Unit Owners, of any Unit whose Owner has elected to sell or lease such Unit or of any Unit which is to be sold at foreclosure or other judicial sale. Until construction is completed and title thereto has been conveyed, the Board of Managers may reduce the amount of common charges allocated to the Units and payable by Unit Owners (including the Sponsor as owner of unsold Units). Any such reduction shall be in proportion to each Unit Owner's percentage of interest in the Common Elements.

The Board of Managers shall advise all Unit Owners promptly, in writing, of the amount of common charges payable by each of them as determined by the Board of Managers as aforesaid and shall furnish copies of such budget on which such common charges are based, to all Unit Owners. All costs and expenses which are allocable solely to the repair, maintenance and operation of a particular Unit or Units, as the case may be, shall be borne solely by the owner(s) of such Unit(s). Notwithstanding this section, the power of the Board is subject to the restrictions contained in Section 2 of Article II.

Section 2. <u>Insurance</u>. The Board of Managers shall be required to obtain and maintain, to the extent obtainable, the following insurance: (1) fire insurance with extended coverage normal for a condominium of this type, vandalism and malicious mischief endorsements insuring the Building, including each Unit and the equipment installed therein on the date of recordation of the Declaration or installed thereafter by the Sponsor, or replacements thereof, partitions, floors, and ceilings within the Units, together with all service and other machinery contained therein (but not including wall, ceiling or floor decorations or coverings or fixtures, appliances, furniture, furnishings or other personal property supplied or installed by Unit Owners or tenants of Unit Owners) covering the interests of the Condominium, the Board of Managers and all Unit Owners and their mortgagees, as their respective interests may appear, in

an amount equal to the agreed upon replacement value of the Building or such other amount as shall be adequate to prevent the Condominium from becoming a co-insurer in the event of casualty loss (exclusive of the costs of excavation and foundations), without deduction for depreciation, as determined by the Board of Managers. Each of said policies shall contain a Condominium Property Endorsement and a New York standard mortgagee clause in favor of each mortgagee of a Unit which shall provide that the loss, if any, thereunder shall be payable to such mortgagee as its interest may appear, subject however, to the loss payment provisions in favor of the Board of Managers or the Insurance Trustee, if any, as herein provided; (2) boiler and machinery insurance; (3) a fidelity bond or bonds in sufficient amounts to fully protect the interest of the Condominium, to be carried on each member of the Board of Managers, officers of the Condominium, managing agent and managers, and any other employees who handle or are responsible for funds of the Condominium; (4) Officers and Directors liability insurance covering officers and members of the Board of Managers; (5) comprehensive general liability insurance covering each Member and officer of the Board of Managers, the managing agent, each Unit Owner, in such limits as the Board of Managers may deem proper, covering all claims for bodily injury or property damage arising out of an occurrence in the Common Elements or in the Easement Area as required by the Easement Agreement referred to in Article II Section 2(u) of these By-Laws and covering cross liability claims of one insured against another (but not covering the liability of a Unit Owner arising from occurrences within his own Unit); (6) workers' compensation insurance; and (7) such other insurance as the Board of Managers may determine. The premiums for such insurance shall be a common expense.

All such policies shall provide that adjustments shall be made by the Board of Managers and that the net proceeds thereof, if \$50,000.00 or less, shall be payable to the Board of Managers and if more than \$50,000.00 shall be payable to the Insurance Trustee, if any, to be applied for the purpose of repairing, restoring or rebuilding the Building unless otherwise determined by the Unit Owners.

During such time as the Construction Loan Mortgage remains of record, Bank of America, N.A. will be the Insurance Trustee. Subject to the terms of the Construction Loan Agreement, it shall use insurance proceeds for the purpose of repairing, restoring or rebuilding the Building whenever the Unit Owners elect to do so as provided in these By-Laws.

All policies of physical damage insurance shall contain waivers (a) of subrogation, (b) of any defense based on co-insurance, (c) of any reduction of pro-rata liability of the insurer as a result of any insurance carried by Unit Owners, and (d) of invalidity arising from any acts of the insured or any Unit Owners, and shall provide that such policies may not be cancelled or substantially modified without at least ten (10) days prior written notice to all of the insureds, including all mortgagees of Units. The standard mortgagee loss payable clause shall be attached to all policies. Duplicate originals or certificates of all policies of physical damage insurance and of all renewals thereof, together with proof of payment of premiums, shall be delivered to all mortgagees of Units who have requested same in writing, at least ten (10) days prior to expiration of the then current policies. Prior to obtaining any policy of fire insurance or any renewal thereof, the Board of Managers may obtain an appraisal from a fire insurance company or otherwise of the full replacement value of the Building (exclusive of the cost of excavation

and foundations) including all of the Units and all of the Common Elements therein, without deduction for depreciation, for the purpose of determining the amount of fire insurance to be effected pursuant to this Section 2.

Unit Owners are advised to carry other insurance for their own benefit, provided that all such policies shall contain waivers of subrogation against the Condominium and the Board of Managers and further provide that the liability of the carriers issuing insurance obtained by the Board of Managers shall not be affected or diminished by reason of any such additional insurance carried by any Unit Owner. Such policies shall be so endorsed as to state that they will in no way conflict with any insurance carried by the Board of Managers.

Section 3. Repair or Reconstruction After Fire or Other Casualty. Subject to the terms of the Construction Loan Agreement by and between Bank of America, N.A. ("Lender") and the Sponsor, in the event of damage to or destruction of the Building as a result of fire or other casualty, unless 75% or more of the Building is destroyed or substantially damaged and 75% or more in number and in common interest of the Unit Owners do not duly and promptly resolve to proceed with repair or restoration, the insurance proceeds from any casualty remaining after payment of all expenses, including attorneys' fees, incurred in the collection of such proceeds (the "Net Proceeds") may be utilized for the repair and restoration of the Building (including any damaged Units, and any kitchen or bathroom fixtures, but not including any wall, ceiling or floor decorations or coverings or other furniture, furnishings, fixtures or other personal property or equipment installed in the Units by the Unit Owners or a tenant of a Unit Owner) only if no default shall exist under the Construction Loan Agreement and only if in the reasonable judgment of Lender (i) there has been no material adverse change in the financial viability of the construction or operation of the Building, (ii) the Net Proceeds, together with other funds deposited with Lender for that purpose, are sufficient to pay the cost of the repair or restoration pursuant to a budget and plans and specifications approved by Lender, and (iii) the restoration can be completed prior to the final maturity of the loan held by the Lender. The Net Proceeds must be deposited in an interest bearing account with Lender. Disbursements of funds from the account shall be made by the Lender, as Insurance Trustee, in a manner consistent with, and subject to, the terms of the Construction Loan Agreement regarding the disbursement of loan proceeds. Any cost of such repair and restoration in excess of the Net Proceeds shall constitute a common expense and the Board of Managers shall assess all the Unit Owners for such deficit as part of the Common Charges.

In the event of a repair or restoration pursuant to the first paragraph of this Section 3 and in the event that the net proceeds of insurance received by or payable to the Board of Managers shall exceed the cost of such repair or restoration, then the excess of such insurance proceeds shall be paid by the Board of Managers to the Unit Owners in proportion to their respective interests in the Common Elements after first paying out of the share due each Unit Owner such amounts as may be required to reduce unpaid liens on any Unit in the order of priority of such liens.

If 75% or more of the Building is destroyed or substantially damaged and 75% or more in number and in common interest of the Unit Owners do not duly and promptly resolve to proceed

with repair or restoration, the Property will not be repaired and shall be subject to an action for partition at the suit of any Unit Owner or lienor, as if owned in common, in which event the net proceeds of sale, together with the net proceeds of insurance policies shall be divided by the Board of Managers among the Unit Owners in proportion to their respective common interests, after first paying out of the share of each Unit Owner the amount of any unpaid liens on his Unit, in the order of the priority of such liens.

Whenever in this Section the words "promptly repair" are used it shall mean repairs are to begin not more than sixty (60) days from the date the Insurance Trustee notifies the Board of Managers and the Unit Owner or Unit Owners that it holds proceeds of insurance on account of such damage or destruction sufficient to pay the estimated costs of such work, or not more than ninety (90) days from the date the Insurance Trustee notifies the Board of Managers and Unit Owner or Owners that such proceeds of insurance are insufficient to pay said estimated costs of such work or, in the event the proceeds of insurance are payable to the Board of Managers, not more than sixty (60) days from the date of receipt by the Board of Managers of proceeds of insurance on account of such damage or destruction, whether or not sufficient to pay the estimated costs of such work. Whenever the words "promptly resolve" are used it shall also mean not more than sixty (60) days from the date the Board of Managers notifies the Unit Owners that it holds proceeds of insurance on account of such damage or destruction and that such proceeds are or are not sufficient to pay the estimated costs of the work (as the case may be).

Section 4. Payment of Common Charges. Each Unit Owner shall be obligated to pay the common charges assessed by the Board of Managers pursuant to the provisions of Section 1 of this Article VI at such time or times as the Board of Managers shall determine. The Board of Managers may also impose a reasonable late charge for late payment of common charges, which shall be added to the Unit Owner's common charges due on the first day of the following month, and which shall be a lien upon the Unit Owner's Unit if not paid. Assessments for common charges are the personal obligation of the person owning the Unit at the time the assessment becomes due.

No Unit Owner shall be liable for the payment of any part of the common charges assessed against its Unit subsequent to a sale, transfer or other conveyance (made in accordance with the provisions of Section 1 of Article VIII of these By-laws) of such Unit, together with the "Appurtenant Interests", as defined in Section 1 of Article VIII hereof. A purchaser of a Unit shall be liable for the payment of common charges assessed and unpaid against such Unit prior to the acquisition of such Unit, except that, to the extent permitted by law, a mortgagee or other purchaser of a Unit at a foreclosure sale of such Unit shall not be liable for, and such Unit shall not be subject to a lien for, the payment of common charges assessed prior to the foreclosure sale. In the event of a foreclosure sale of a Unit by a mortgagee, the owner of such Unit prior to the foreclosure sale shall remain liable for the payment of all unpaid common charges accrued prior to such sale.

In addition, any Unit Owner may, subject to the terms and conditions specified in these By-Laws, provided that its Unit is free and clear of liens and encumbrances other than a

permissible mortgage and the statutory lien for unpaid common charges, convey his or her Unit, together with the Appurtenant Interests, to the Condominium Board of Managers, or its designee, corporate or otherwise, on behalf of all Unit Owners, and in such event be exempt from common charges thereafter accruing.

Section 5. Assessment Roll and Collection of Assessments. The Board of Managers shall assess common charges against the Unit Owners from time to time and at least annually. An assessment roll relating to common charges and other assessments shall be maintained in a set of accounting books duly approved by a certified public accountant in which there shall be an account for each Unit.

The Board of Managers shall take prompt action to collect any common charge due from any Unit Owner which remains unpaid for more than thirty (30) days after the due date for payment thereof.

Section 6. Default in Payment of Common Charges. In the event any Unit Owner shall fail to make prompt payment of its common charges or any assessment as determined by the Board of Managers, such Unit Owner shall be obligated to pay interest at the highest legal rate on such unpaid common charges computed from the due date thereof, in addition to any late charge which may have been imposed pursuant to Section 4 of this Article VI, together with all expenses, including attorneys' fees, paid or incurred by the Board of Managers or the Managing Agent in any proceeding brought to collect such unpaid common charges or assessments or in an action to foreclose the lien on such Unit arising from said unpaid common charges or assessments. The Board of Managers shall have the right and obligation to attempt to recover such common charges or assessments, together with interest thereon, and the expenses of the proceeding, including attorneys' fees, in an action to recover the same brought against such Unit Owner, or by foreclosure of the lien on such Unit granted by Section 339-z of the Real Property Law of the State of New York, in the manner provided in Section 339-aa thereof. While the Sponsor or its designee is in control of the Board of Managers, it will cause the Board to file a lien as provided for in Section 339-aa of the Real Property Law against Units with respect to which the Sponsor or such designee is in arrears of common charges by more than thirty (30) days.

A lien for non-payment of common charges granted pursuant to Section 339-z has priority over all other liens except (i) liens for taxes on the Unit in favor of any assessing unit, school district, special district, county or other taxing unit, and (ii) all sums unpaid on a first mortgage of record or on a subordinate mortgage of record held by the New York Job Development Authority.

Section 7. Foreclosure of Liens for Unpaid Common Charges. In any action brought by the Board of Managers to foreclose a lien on a Unit because of unpaid common charges, the Unit Owner shall be required to pay a reasonable rental for the use of its Unit and the plaintiff in such foreclosure action shall be entitled to the appointment of a receiver to collect the same. The Board of Managers, acting on behalf of all Unit Owners, shall have power to purchase such Unit at the foreclosure sale and to acquire, hold, lease, mortgage, cast the votes

appurtenant to (other than for the election of Members to the Board of Managers), convey or otherwise deal with the same. A suit to recover a money judgment for unpaid common charges shall be maintainable without foreclosing or waiving the lien securing the same.

In the event the net proceeds received on such foreclosure (after deduction of all legal fees, advertising costs, brokerage commissions and other costs and expenses incurred in connection therewith) shall be insufficient to satisfy the defaulting Unit Owner's obligation to the Condominium, then such Unit Owner shall remain liable for the deficit.

Section 8. Statement of Common Charges. The Board of Managers (or managing agent on its behalf) shall promptly provide any Unit Owner so requesting the same in writing, with a written statement of all unpaid common charges due from such Unit Owner.

Section 9. Maintenance and Repairs.

(a) All maintenance, repairs and replacements in and to a Unit, ordinary or extraordinary, to kitchen appliances, individual washers and dryers and to electrical and plumbing installations and fixtures within a Unit or belonging to the Unit Owner shall be at the Unit Owner's expense, except as otherwise specifically provided herein. The Board of Managers is responsible for electrical and plumbing pipes, wires and lines to the extent they are located in Common Elements and serve one or more Units.

Each Unit Owner shall perform promptly all maintenance and repair work to his own Unit, which if omitted would affect the Condominium in its entirety or in a part belonging to other Unit Owners (including the Sponsor or its designee), such Unit Owner being expressly responsible for any damages and liabilities which may result from his failure to do so. Each Unit Owner shall, at his sole expense, maintain the interior of the Unit, its furniture, furnishings, appliances, and appurtenances in good order and condition, and shall do all redecorating and other work which may at any time be necessary to maintain the good condition of the Unit.

(b) All maintenance, repairs and replacements to the Common Elements as defined in the Declaration, including but not limited to exterior walls, stairs, sidewalks adjacent to the Building's entrances (including removal of snow and ice therefrom), roof and roof members, Unit entrance doors and windows and packaged terminal air conditioning ("PTAC") units providing individually controlled heat and air conditioning within the Unit, as well as all maintenance, repairs and replacements of any pipes, wires, conduits and public utility lines, any portion of which is located in one Unit and serves another Unit or more than one Unit or so much of any pipes, wires, conduits and public utility lines as are located in the Common Elements but serve one or more Units, shall be made by the Board of Managers and be charged to all the Unit Owners as a common expense, except to the extent that the same are necessitated by the negligence, misuse or neglect of a Unit Owner or his invitees, licensees or agents, in which case such expense shall be charged to such Unit Owner. The Board of Managers will oversee an annual preventive maintenance program for the filters in the PTAC units.

Notwithstanding this subdivision (b), Limited Common Elements shall be maintained by the Owners of the Units to which they are appurtenant. For individual roof terraces with direct access from Units 7A, 7B and duplex Units 13A and 13B and 15A and 15B, the maintenance responsibility of the Unit Owner is limited to the concrete paving stones over the roofing material. For individual balconies with direct access from Units 8A, 8B, 9A, 9C, 10A, 10C, 11A, 11C, 12A and 12C, the maintenance responsibility of the Unit Owner is limited to any covering over the precast concrete. The painting and decorating of the exterior side of Unit entrance doors and windows shall be made by the Board of Managers and charged to all the Unit Owners as a common expense.

(c) Pursuant to the Easement Agreement made by and between the Sponsor, Masjid Malcolm Shabazz, Inc. and 113 Lenox Avenue LLC and recorded as CRFN 2006000246076, the Board of Managers of the Condominium will be responsible for all maintenance and repairs required in that portion of the Easement Area (as defined in said Easement Agreement) being used as a roof terrace, at the roof over the fourth floor of the adjacent Mosque premises. The Board of Managers shall also be responsible to pay for repairs to the balance of the Easement Area and to the Column Easement Area (as defined in said Easement Agreement) resulting from the gross negligence and/or wilful misconduct of any agents, employees, licensees or invitees of the Condominium or of the Unit Owners.

Section 10. Restrictions on Use of Units. In order to provide for congenial occupancy of the Property and for the protection of the values of the Units, the use of the Property shall be restricted to and shall be in accordance with the following provisions:

(a) The Residential Units may be used only as a residence with not more than four (4) adults or one (1) family occupying a Residential Unit at one time, except that any Residential Unit may, in addition, be used for any lawful home occupation (as such term is defined in the New York City Zoning Resolution), provided (i) that such use does not violate zoning regulations or the Certificate of Occupancy for the Building, and (ii) the prior consent of the Board of Managers is obtained or, in the case of initial Purchasers from the Sponsor or its designee, written notice of such use is given to the managing agent.

Notwithstanding the foregoing or anything else contained in the Plan, the Sponsor or its designees may, without the permission of the Board of Managers or anyone else, retain ownership of one or more Residential Units for use as models, or sales, or business or administration offices and may place signage of any size and in any location on the Property, in its sole discretion, in connection with the sale or rentals of Units in the Condominium.

(b) The Commercial Unit may be used for any lawful purpose at the sole discretion of the Owner or Owners thereof, without the requirement of consent of the Board of Managers or anyone else, provided that such use is consistent with applicable governmental regulations, the Declaration and these By-Laws. The entities comprising the Sponsor have agreed among themselves that for so long as the Sponsor or its designee owns the Commercial Unit, it will not sell or lease the Commercial Unit or any part thereof for the promotion, use or sale of drugs or pornography or for purposes such as an abortion clinic, dance hall, tattoo parlor, dry cleaning

establishment or any business that is dangerous or detrimental to the health of humans or the environment, and the Condominium's By-Laws prohibit such uses by any subsequent owners of the Commercial Unit.

- (c) The Common Elements shall be used only for the furnishing of the services and facilities for which they are reasonably suited and which are incident to the use and occupancy of Units.
- (d) No nuisances shall be allowed on the Property nor shall any use or practice be allowed which is a source of annoyance to its residents or occupants or which interferes with the peaceful possession or proper use of the Property by its residents or occupants.
- (e) No immoral, improper, offensive, or unlawful use shall be made of the Property or any part thereof, and all valid laws, zoning ordinances and regulations of all governmental bodies having jurisdiction thereof shall be observed. Violations of laws, orders, rules, regulations or requirements of any governmental agency having jurisdiction thereof, relating to any portion of the Property, shall be complied with, by and at the sole expense of the Unit Owners, or the Board of Managers, whichever shall have the obligation to maintain or repair such portion of the Property.
- (f) No portion of a Residential Unit (other than the entire Unit) may be rented, and no transient tenants may be accommodated therein.
- (g) Dogs, cats or other common household pets, not to exceed two (2) per Unit, may be kept in Residential Units, subject to the rules and regulations adopted by the Board of Managers, including those pertaining to the size of a pet and the permitted level of noise. In no event will any dog be permitted in any portion of the Common Elements unless carried or on a leash.

Section 11. Additions, Alterations or Improvements by Board of Managers.

(a) All alterations, additions or improvements in or to any Common Elements shall be made either by the Board of Managers or Unit Owner required to maintain such Common Element and the cost and expense thereof shall be charged either to all Unit Owners as a common expense or to the Unit Owner responsible therefor, as the case may be. Whenever in the judgment of the Board of Managers the Common Elements shall require additions, alterations or improvements costing in excess of \$50,000.00 in the aggregate in any calendar year, and the making of such additions, alterations or improvements shall have been approved by a majority of the Unit Owners present and voting at a meeting at which a quorum is present (including Sponsor as owner of Unsold Units), the Board of Managers shall proceed with such additions, alterations or improvements and shall assess all Unit Owners for the cost thereof as a common charge. Any additions, alterations or improvements costing in the aggregate \$50,000.00 or less in any calendar year may be made by the Board of Managers without approval of the Unit Owners, and the cost thereof shall constitute part of the common expenses.

Notwithstanding the foregoing, for so long as the Sponsor or its designee shall own Units representing at least 25% of the common interest, but not more than five (5) years from the date of the first closing of title to a Residential Unit, no additions, alterations or improvements shall be made to the Common Elements, regardless of the cost thereof, unless the consent of Sponsor or its designee is first obtained pursuant to Article II Section 2 of these By-Laws, unless such action is required by law.

(b) Since the Condominium is one of three (3) buildings on a single zoning lot after the zoning lot merger reflected in the Zoning Lot and Development Agreement recorded as CRFN 2006000246080, any additions, alterations or improvements to the Condominium must comply with zoning requirements taking into account the three (3) buildings on the new combined zoning lot in their aggregate.

Section 12. Additions, Alterations or Improvements by Unit Owners. No Residential Unit Owner shall make any structural addition, alteration or improvement in or to his or her Unit or any Limited Common Element appurtenant thereto, without the prior written approval of the Board of Managers. The Board of Managers is required to answer any written request by a Unit Owner for approval of a proposed structural addition, alteration or improvement in such Unit Owner's Unit within thirty (30) days after receipt of a complete set of documents and information as to the proposed addition, alteration or improvement, and independent architectural review, if necessary, and failure to do so within the stipulated time shall constitute a denial by the Board of Managers to the proposed addition, alteration or improvement. The Unit Owner can make any non-structural alterations or improvements to the Unit he desires without obtaining the consent of the Board of Managers, so long as the alterations or improvements do not affect the Building or any Common Element, jeopardize the soundness or safety of the Property, reduce the value thereof or impair any easement therein.

The Commercial Unit Owner shall have the right to make any structural addition, alteration or improvement in or to the Unit or any Limited Common Element appurtenant thereto without the requirement of consent of the Board of Managers or any other Unit Owner, provided that such addition, alteration or improvement does not affect the portion of the Building utilized by any other Unit Owner, and further provided that such Unit Owner shall comply with all laws, ordinances and regulations of all governmental authorities having jurisdiction.

No Unit Owner shall make any structural addition, alteration or improvement in or to a Unit or Limited Common Element, and no Residential Unit Owner shall make any non-structural addition, alteration or improvement, without first (1) obtaining and maintaining during the course of such work such insurance as the Board of Managers may reasonably prescribe, and (2) executing and delivering to the Board of Managers an agreement, in form and substance reasonably satisfactory to the Board, setting forth the reasonable terms and conditions under which such alteration, addition or improvement may be made, including, without limitation, the days and hours during which any such work may be done, and (3) executing and delivering to the Board of Managers an agreement indemnifying and holding harmless the Board, its members and officers, and all Unit Owners from and against any liability, cost or expense arising out of or connected to such work. The Commercial Unit Owner will also deliver the indemnification

agreement referred to in (3) above with respect to non-structural additions, alterations and improvements. In the event the Board of Managers chooses to have the proposed addition, alteration or improvement reviewed by an independent architect or engineer, the Unit Owner shall pay the charges of such architect or engineer. The Unit Owner shall also bear the cost of any increased taxes or insurance premiums resulting from his or her alterations, additions or improvements. Residential Unit Owners shall be responsible for paying to the managing agent a reasonable fee, as established by the Board of Managers, for the processing of applications for consent to alterations.

Any application to any department of the City of New York or to any other governmental authority for a permit to make an addition, alteration or improvement in or to any Unit or Limited Common Element will be executed by the Board of Managers without, however, incurring any liability on the part of the Board of Managers or any of them to any contractor, subcontractor or materialman on account of such addition, alteration or improvement, or to any person having any claim for injury to person or damage to property arising therefrom. All responsibility with respect to any such addition, alteration or improvement shall remain with the Unit Owner until conveyance of the Unit, at which time such responsibility shall pass to and be assumed by the transferee and the successors and assigns of such transferee.

The provisions of this Section 12 with respect to Residential Units shall not apply to Residential Units owned by the Sponsor or its designee until such Units shall have been initially sold and conveyed; structural as well as non-structural additions, alterations or improvements may be made in and to any such Residential Units without the consent of the Board of Managers or any other Unit Owners.

Section 13. <u>Use of Common Elements</u>. No furniture, packages or objects of any kind shall be placed on the grounds, walks, common entrances, common terrace, lobbies, public halls, service corridors or other public areas, or any other part of the Common Elements, other than areas which may be designated as storage areas. The lobbies, public halls, common terrace, service corridors and other public areas shall be used only for the purposes established by the Board of Managers from time to time. The provisions of this Section 13 shall not apply to the Sponsor or its designee until such time as all Units have been initially sold and conveyed by the Sponsor or its designee. However, the Sponsor or its designee shall not use the Common Elements in such a manner as will unreasonably interfere with the use of the other Units for their permitted purposes.

Section 14. Right of Access. Each Unit Owner shall grant a right of access to his or her Unit to the Board of Managers, the manager and/or the managing agent and/or any other person authorized by the Board of Managers, for the purpose of making inspections to determine if there exist conditions threatening another Unit or a Common Element, or violations of the By-Laws or Rules and Regulations of the Condominium or any State or Municipal ordinances, or for the purpose of correcting any conditions originating in the Unit and threatening another Unit or a Common Element, or for the purpose of performing installations, alterations or repairs to the mechanical or electrical services or other Common Elements in his or her Unit or elsewhere in the Building, or to correct any condition which violates the provisions of any mortgage covering

another Unit, provided that requests for such entry are made in advance and that any such entry is at a time reasonably convenient to the Unit Owner, and further provided that such right shall be exercised in such manner as will not unreasonably interfere with the normal conduct of business by a Professional Unit Owner or with the use of the Residential Unit(s). In case of an emergency, such right of entry shall be immediate, whether the Unit Owner is present at the time or not. In the event of the exercise of the right of access provided in this Section 14, any costs for repairs shall be borne in accordance with the provisions of Section 9 of this Article VI.

Section 15. Rules and Regulations. Rules and regulations concerning the use of the Units and the Common Elements may be promulgated and amended by the Board of Managers. Copies of such rules and regulations shall be furnished by the Board of Managers to each Unit Owner prior to time when the same shall become effective. Initial rules and regulations, which shall be effective until amended by the Board of Managers, are annexed hereto and made a part hereof as Schedule A.

Section 16. Electricity.

(a) Electricity for lighting, electric dryers and all other appliances and the packaged terminal air conditioning units and any supplemental electric heating elements located therein and serving individual Residential Units shall be supplied by the public utility company and individually metered to the Residential Units. Electricity charges for lighting and air conditioning in the Common Elements, including the elevator, shall be billed to the Board of Managers, and the cost shall be included in the common charges. The Commercial Unit is separately metered for electricity by the public utility company.

Section 17. Gas Heat and Hot Water.

- (a) The Board of Managers shall pay the cost of providing gas heat to the Residential Units and Common Elements and hot water for the Residential Units, by inclusion of the cost in the common charges. Heat and hot water for the Commercial Unit is by separately metered gas which is the responsibility of the Owner of said Unit.
- (b) Gas for cooking in Residential Units shall be billed to the Board of Managers, and the cost shall be included in the common charges.

Section 18. <u>Water Charges and Sewer Rents</u>. The Condominium Board shall pay, as common expenses, all water charges for the Units and the Common Elements and facilities, together with all related sewer rents arising therefrom promptly after the bills for the same shall have been rendered. The Commercial Unit Owner will then pay the water charges submetered to the Commercial Unit by reimbursement to the Condominium based on usage.

Section 19. Abatement and Enjoinment of Violations by Unit Owners.

(a) The violation of any rule or regulation adopted by the Board of Managers, or the breach of any By-Law contained herein, or the breach of any provision of the Declaration, shall

give the Board of Managers the right, in addition to any other rights set forth in these By-Laws: (i) upon reasonable notice to the Unit Owner to enter the Unit in which, or as to which, such violation or breach exists, and to summarily abate and remove at the expense of the defaulting Unit Owner, any structure, thing or condition that may exist therein contrary to the intent and meaning of the provision hereof (provided, however, that judicial proceedings must be instituted before any item of construction can be altered or diminished, and provided further that no prior notice shall be required in the event that the Board of Managers shall determine that action is immediately necessary for the preservation or safety of the Property or for the safety of the residents of the Condominium or other persons or required to avoid the suspension of any necessary service to the Condominium), and/or (ii) to enjoin, abate or remedy by appropriate legal proceedings, either at law or in equity, the continuance of any such breach, and/or (iii) to impose against such Unit Owner a one-time fine of two hundred fifty (\$250.00) dollars for any such violation.

- (b) The violation or breach of any of the provision of these By-Laws, the Rules and Regulations, or the Declaration with respect to any rights, easements, privileges or licenses granted to the Sponsor or its designee shall give to the Sponsor or its designee, as the case may be, the right, in addition to any other rights set forth in these By-Laws or the Declaration, to enjoin, abate or remedy by appropriate legal proceedings, either in law or in equity, the continuance of any such violation or breach.
- (c) The violation or breach of any of the provisions of these By-Laws, the Rules and Regulations or the Declaration with respect to any rights, easements, privileges or licenses granted to any Unit Owner shall give to the aggrieved Unit Owner a right of action for damages or the right to enjoin, abate or remedy by appropriate legal proceedings, either in law or in equity, the continuance of any such violation or breach.
- (d) The expenses of any proceeding brought under this Section 19 and all other costs and expenses, including reasonable attorneys' fees, incurred hereunder by the Board, the Sponsor or a Unit Owner, as the case may be, together with interest thereon at the highest legal rate from the date of expenditure, shall immediately be payable by the defaulting Unit Owner to (i) the Board in the event set forth in (a) above, (ii) the Sponsor in the event set forth in (b) above and (iii) the aggrieved Unit Owner in the event set forth in (c) above. All sums payable under this Section 19 shall constitute common charges payable by the Unit Owner.
- (e) Unit Owners shall have similar rights of action against the Board of Managers for failure to comply with the terms of the Condominium Documents, subject to the limitations on liability of Board Members contained in these By-Laws.

Section 20. No Right of Partition. As provided in Section 339-i(3) of the Real Property Law, the Common Elements shall remain undivided and no right shall exist to partition or divide any thereof, except as otherwise specifically provided therein (and described in this Article VI or in Article IX), as in the event of condemnation, destruction of more than 75% of the Building or termination of the Condominium.

ARTICLE VII

MORTGAGES

- Section 1. Notice to Board of Managers. A Unit Owner who mortgages his or her Unit shall notify the Board of Managers of the name and address of his or her mortgagee and shall file a conformed copy of the note and mortgage with the Board of Managers. A conformed copy of the Satisfaction of any such mortgage shall also be filed with the Board of Managers. The Board of Managers shall maintain such information in a book entitled "Mortgages of Units."
- Section 2. <u>Notice of Unpaid Common Charges</u>. The Board of Managers, when so requested in writing by a mortgagee of a Unit, shall promptly notify any mortgagee of a Unit of such Unit Owner's non-payment of common charges, or other default in the obligations of such Unit Owner under the Declaration, By-Laws, Rules and Regulations, as the same are amended from time to time, or in any order of the Board of Managers issued with respect thereto.
- Section 3. <u>Notice of Default</u>. The Board of Managers, when giving notice to a Unit Owner of a default in paying common charges or other default, shall send a copy of such notice to each holder of a mortgage covering such Unit whose name and address has previously been furnished to the Board of Managers.
- Section 4. Examination of Books. Each Unit Owner and each mortgagee of a Unit shall be permitted to examine the books of account of the Condominium at reasonable times, on business days, on three (3) days prior written notice, but not more often than once a month.

ARTICLE VIII

SALES, LEASES AND MORTGAGES OF UNITS

Section 1. Sales and Leases. No Residential Unit Owner, other than the Sponsor or its designee, may sell or lease a Residential Unit or any interest therein except by complying with the following provisions:

Any Residential Unit Owner who receives a bona fide offer for (a) the sale of his or her Residential Unit together with: (i) the undivided interest in the Common Elements appurtenant thereto; (ii) the interest of such Unit Owner in any Units theretofore acquired by the Board of Managers, or its designee, on behalf of all Unit Owners, or the proceeds of the sale or lease thereof, if any; and (iii) the interest of such Unit Owner in any other assets of the Condominium, (hereinafter collectively called the "Appurtenant Interests"), or (b) a lease of his or her Residential Unit, (hereinafter called an "Outside Offer"), which he or she intends to accept, shall give notice by certified or registered mail to the Board of Managers of such offer and of such intention, the name and address of the proposed purchaser or lessee, the terms of the proposed transaction and such other information as the Board of Managers may reasonably require, and shall offer to sell such Unit, together with the Appurtenant Interests, or to lease such Unit, to the

Board of Managers, or its designee, corporate or otherwise, on behalf of the owners of all other Units, on the same terms and conditions as contained in such Outside Offer. The giving of such notice shall constitute a warranty and representation by the Unit Owner who has received such offer, to the Board of Managers on behalf of the other Unit Owners, that such Unit Owner believes the Outside Offer to be bona fide in all respects. The Residential Unit Owner shall be responsible for paying to the managing agent a reasonable fee, as established by the Board of Managers, for processing a sale or lease application.

Upon receipt of the notice from the Unit Owner, the Board will initially request an application and accompanying information from the proposed purchaser or lessee. Within ten (10) days after receipt of a completed information package, the Board may request further information. Within ten (10) days after the receipt of additional information requested, if any, or, within twenty (20) days after the date of receipt of the initial completed application and information package, the Board of Managers may elect, by notice to such Unit Owner, by certified or registered mail, to purchase such Residential Unit, together with the Appurtenant Interests, or to lease such Residential Unit, as the case may be (or to cause the same to be purchased or leased by its designee, corporate or otherwise), on behalf of all other Unit Owners, on the same terms and conditions as contained in the Outside Offer and as stated in the notice from the offering Unit Owner. In the event the Board of Managers shall elect to purchase such Unit, together with the Appurtenant Interests, or to lease such Unit, or to cause the same to be purchased or leased by its designee, corporate or otherwise, title shall close or lease shall be executed at the office of the attorneys for the Condominium, in accordance with the terms of such offer, within forty-five (45) days after the giving of notice by the Board of Managers of its election to accept such offer. If the selling Unit Owner's existing mortgage is not satisfied, the Board of Managers may purchase the Unit and assume or take subject to said existing mortgage, if possible. At the closing, the Unit Owner, if such Unit, together with the Appurtenant Interests, is to be sold, shall convey the same to the Board of Managers, or to its designee, on behalf of all other Unit Owners, by deed in the form required by Section 339-o of the Real Property Law of the State of New York, with all transfer stamps affixed, and shall pay all other taxes arising out of such sale. In the event such Unit is to be leased, the offering Unit Owner shall execute and deliver to the Board of Managers, or to its designee, a lease between the offering Unit Owner, as landlord, and the Board of Managers, or its designee, as tenant, covering such Unit, for the rental and term contained in such Outside Offer.

In the event the Board of Managers or its designee shall (i) waive the right of first refusal, or (ii) fail to accept such offer within ten (10) days after the interview or receipt of additional information requested, whichever is later, or (iii) fail to take any action within twenty (20) days after receipt of the initial completed application and information package, the offering Unit Owner shall be free to contract to sell such Unit, together with the Appurtenant Interests, or to lease such Unit, as the case may be, within sixty (60) days after the expiration of the period in which the Board of Managers or its designee might have accepted such offer, to the Outside Offeror, on the terms and conditions set forth in the notice from the offering Unit Owner to the Board of Managers of such Outside Offer. Any such deed to an Outside Offeror shall provide that the acceptance thereof by the grantee shall constitute an assumption of the provisions of the Declaration, the By- Laws and the Rules and Regulations, as the same may be amended from

time to time. Any such lease shall be consistent with these By-Laws and shall provide that it may not be modified, amended, extended or assigned, without the prior consent in writing of the Board of Managers, that the tenant shall not sublet the demised premises, or any part thereof, without the prior consent in writing of the Board of Managers, which consent shall not be unreasonably withheld, and that the Board of Managers shall have power to terminate such lease and/or to bring summary proceedings to evict the tenant in the name of the landlord thereunder, in the event of default by the tenant in the performance of such lease. Except as hereinbefore set forth, the form of any such lease shall be the then current form of lease recommended by the Real Estate Board of New York, Inc., with such modifications as shall be approved in writing or required by the Board of Managers. In the event the offering Unit Owner shall not, within such sixty (60) day period, contract to sell such Unit together with the Appurtenant Interests, or to lease such Unit, as the case may be, to the Outside Offeror on the terms and conditions contained in the Outside Offer, or if the Unit Owner shall so contract to sell or lease his Unit within such sixty (60) day period, but such sale or lease shall not be consummated pursuant to the terms of such contract, then should such offering Unit Owner thereafter elect to sell such Unit, together with the Appurtenant Interests, or to lease such Unit, as the case may be, to the same or another Outside Offeror on the same or other terms and conditions, the offering Unit Owner shall be required to again comply with all of the terms and provisions of this Section 1 of this Article VIII.

The time limits contained in the above two paragraphs with respect to Board action may be extended in the sole discretion of the Board of Managers.

Any purported sale or lease of a Residential Unit in violation of this section shall be voidable at the election of the Board of Managers. The restrictions of Section 1 of this Article VIII shall not apply to the Commercial Unit, or to Residential Units owned by the Sponsor or its designee. The Commercial Unit Owner, and the Sponsor or its designee with respect to its Residential Units, shall have the right to freely sell such Units or to freely lease all or any of them without having to first offer the same for sale or lease to the Board of Managers.

Section 2. Consent of Unit Owners to Purchase or Lease of Units by Board of Managers.

The Board of Managers shall not exercise any option hereinabove set forth to purchase or lease any Residential Unit without the prior approval of a majority of the Unit Owners.

Section 3. No Severance of Ownership. No Unit Owner shall execute any deed, mortgage, or other instrument conveying or mortgaging title to his Unit without including therein the Appurtenant Interests, it being the intention to prevent any severance of such combined ownership. Any such deed, mortgage, or other instrument purporting to affect one or more of such interests, without including all such interests, shall be deemed and taken to include the interest or interests so omitted, even though the latter shall not be expressly mentioned or described therein. No part of the Appurtenant Interests of any Unit may be sold, transferred or otherwise disposed of, except as part of a sale, transfer or other disposition of the Unit to which such interest or interests are appurtenant, or as part of a sale, transfer or other disposition of such part of the Appurtenant Interests of all Units.

Section 4. Release by Board of Managers of Right of First Refusal. The right of first refusal contained in Section I of this Article VIII may be released or waived by the Board of Managers, in which event the Residential Unit, together with the Appurtenant Interests, may be sold, conveyed, or leased, free and clear of the provisions of such section.

Section 5. Certificate of Termination of Right of First Refusal. A certificate, executed and acknowledged by the Secretary of the Condominium, stating that the provisions of Section 1 of this Article VIII have been met by a Unit Owner, or have been duly waived by the Board of Managers, and the rights of the Board of Managers thereunder have terminated, shall be conclusive upon the Board of Managers and the Unit Owners in favor of all persons who rely thereon in good faith. Such certificate shall be furnished to any Unit Owner who has in fact complied with the provisions of Section 1 of this Article VIII or in respect to whom the provisions of such section have been waived, upon request, at a reasonable fee payable to the managing agent which is currently One Hundred (\$100.00) Dollars.

Section 6. Financing of Purchase of Units by Board of Managers. Acquisition of Units by the Board of Managers, or its designee, on behalf of all Unit Owners, may be made from the working capital and common charges in the hands of the Board of Managers, or if such funds are insufficient, the Board of Managers may levy an assessment against each Unit Owner in proportion to his or her interest in the Common Elements, as a common charge, which assessment shall be enforceable in the same manner as provided in Section 6 and 7 of Article VI, and/or the Board of Managers, in its discretion, may borrow money to finance the acquisition of such Unit, provided, however, that no financing may be secured by an encumbrance or hypothecation of any property other than the Unit, together with the Appurtenant Interests, so to be acquired by the Board of Managers.

Section 7. Exceptions. The provisions of Section 1 of this Article VIII shall not apply with respect to any lease, sale or conveyance of any Residential Unit together with the Appurtenant Interests, by (a) the Unit Owner thereof to his spouse or to any of his children or to his parent or parents or to his brothers or sisters, or any one or more of them, (b) the Sponsor or its designee, (c) the Board of Managers, (d) a party conveying a Unit in connection with the foreclosure of a mortgage or other lien covering the Unit or delivering a deed in lieu of foreclosure, or (e) a mortgage authorized herein who shall acquire title to such Unit by foreclosure of a mortgage or by a deed in lieu of such foreclosure; provided, however, that any purchaser of such Unit from such mortgagee shall be bound by, and his Unit subject to, the provisions of this Article.

Section 8. Gifts and Devises, etc. Any Unit Owner shall be free to convey or transfer his Unit by gift or to devise his Unit by will, or to pass the same by intestacy, without restriction, provided, however, that each succeeding Unit Owner shall be bound by, and his Unit shall be subject to the provisions of this Article.

Section 9. Waiver of Right of Partition with Respect to such Units as Are Acquired by the Board of Managers or Its Designee, on Behalf of All Unit Owners as Tenants in Common. In the event that any Unit shall be acquired by the Board of Managers, or its designee, on behalf of all Unit Owners as tenants in common, all such Unit Owners shall be deemed to have waived all rights of partition with respect to such Unit.

Section 10. <u>Transfer Fees and Other Charges Imposed on Sale or Lease of Residential Units</u>. The Board of Managers shall have authority to fix by resolution the amount of, and to collect before the conveyance of any Residential Unit, a transfer fee or flip tax in connection with such proposed transfer.

The Board of Managers shall also have the right and authority to fix by resolution and collect an application fee payable to the managing agent in connection with any proposed sale or lease of a Residential Unit, and any fee due an attorney retained by the Board with respect to any such sale or lease.

No such transfer fee, flip tax or other fee shall be applicable to sales by the Sponsor or its designee, to sales of the Commercial Unit, or to gifts and devises as described in Section 8 of this Article VIII.

Section 11. Payment of Assessments. No Unit Owner shall be permitted to convey, mortgage, pledge, hypothecate, sell or lease his Unit unless and until he shall have paid in full to the Board of Managers all unpaid common charges theretofore assessed by the Board of Managers against his Unit and until he shall have satisfied all unpaid liens against such Unit, except permitted mortgages.

Section 12. Mortgaging of Units. Subject to the preceding Section 11, each Unit Owner shall have the right to mortgage his Unit without restriction, provided that any such mortgage shall be substantially in the form of the New York statutory form of mortgage, except for such changes or additions as may be required in order to permit a particular bank, trust company, insurance company, savings and loan association or other institutional or non-institutional lender to make the mortgage loan.

ARTICLE IX

CONDEMNATION

Section 1. Condemnation. In the event of a taking in condemnation or by eminent domain of part or all of the Common Elements, the award for such taking shall be payable to the Board of Managers if the award does not exceed \$50,000.00, and shall be payable to the Insurance Trustee if it exceeds \$50,000.00. If 75% or more in number and in common interest of the Unit Owners duly and promptly approve the repair and restoration of such Common Elements, the Board of Managers shall arrange for the repair and restoration of such Common Elements, and the Board of Managers or the Insurance Trustee, as the case may be, shall disburse the proceeds of such award to the contractors engaged in such repair and

restoration in appropriate progress payments. In the event that 75% or more in number and in common interest of Unit Owners do not duly and promptly approve the repair and restoration of such Common Elements, the Board of Managers or the Insurance Trustee, as the case may be, shall disburse the net proceeds of such award in the same manner as they are required to distribute insurance proceeds where there is no repair or restoration of the damage, as provided in Section 3 of Article VI of these By-Laws. As used in this Section, the words "promptly approve" shall mean not more than sixty (60) days from the date of such taking.

In the event of a taking in condemnation or by eminent domain of part or all of the Common Elements and the loss to the Common Elements is in excess of \$500,000, then the Board of Managers shall promptly notify all mortgagees of Units of such taking and loss.

ARTICLE X

RECORDS AND AUDITS

Section 1. Records and Audits. The Board of Managers or the managing agent shall keep detailed records of the actions of the Board of Managers and the managing agent, minutes of the meetings of the Board of Managers, minutes of the meetings of the Unit Owners, and financial records and books of account of the Condominium, including a chronological listing of receipts and expenditures, as well as a separate account for each Unit which, among other things, shall contain the amount of each assessment of common charges against each Unit, the date when due, the amounts paid thereon, and the balance, if any, remaining unpaid. A copy of each proposed annual budget of the Condominium shall be submitted by the Board of Managers to all Unit Owners, to be received not less than ten (10) days prior to the date set for adoption thereof by the Board. While the Sponsor controls the Board, such budgets will be certified in accordance with Section 20.4(d) of the Department of Law of the State of New York.

An annual report of the receipts and expenditures of the Condominium, certified by an independent certified public accountant, shall be submitted by the Board of Managers to all Unit Owners within four and one-half (4-1/2) months after the end of each fiscal year. The cost of such report shall be paid by the Board of Managers as a common expense.

The books and records of the Condominium, including copies of the Declaration and these By-Laws, shall be subject to inspection by Unit Owners and by mortgagees of Units at reasonable times, during business hours, upon three (3) days prior written notice.

ARTICLE XI

AMENDMENTS TO BY-LAWS

Section 1. <u>Amendments to By-Laws</u>. Except as otherwise provided herein and in the Declaration, these By-Laws may be modified or amended by the vote of at least 66-2/3% of all Unit Owners in number and in common interest, cast in person or by proxy at a meeting

duly held in accordance with the provisions of the By-Laws, or, in lieu of a meeting, by written amendment as provided in the By-Laws.

For so long as the Sponsor or its designee remains the Owner of one or more Units, these By-Laws, the Rules and Regulations and the Declaration may not be modified, added to or amended so as to eliminate, change, or impair any rights, privileges, easements, licenses or exemptions granted therein or herein to the Sponsor or said designee, or otherwise adversely affect the Sponsor or such designee without the Sponsor's or such designee's prior written consent.

No amendment which adversely affects the lien of any mortgage on a Unit may be made without the written consent of the affected mortgagee.

No provision of these By-Laws, the Rules and Regulations or the Declaration relating to the use of the Units or the percentage interest of a Unit in the Common Elements may be amended without the consent of each Unit Owner affected by such amendment. Further, these By-Laws, the Rules and Regulations and the Declaration may not be modified, added to or amended so as to eliminate, change or impair any rights granted to the Commercial Unit Owner, or so as to adversely affect such Unit Owner, without the prior written consent of such Commercial Unit Owner.

Section 2. Amendments by Commercial Unit Owner. Notwithstanding the above, a Commercial Unit Owner shall have the right to amend the By-Laws without obtaining the consent of the Board of Managers or any other Unit Owner, to reflect a change in the layout, size and/or number of Commercial Unit by the subdivision of the Commercial Unit as provided in the Declaration of Condominium. The Board of Managers shall be required, at the request of the Commercial Unit Owner, to execute an amendment to the By-Laws if necessary to effectuate the same. All expenses for the preparation and recording of such amendment to the By-Laws shall be borne by the Commercial Unit Owner and shall not be a common expense.

ARTICLE XII

MISCELLANEOUS

Section 1. <u>Invalidity</u>. The invalidity of any part of these By-Laws shall not impair or affect in any manner the validity, enforceability or effect of the balance of these By-Laws.

Section 2. <u>Captions</u>. The captions herein are inserted only as a matter of convenience and for reference, and in no way define, limit or describe the scope of these By-Laws, or the intent of any provision hereof.

Section 3. Gender. The use of the masculine gender in these By-Laws shall be deemed to include the feminine gender and the use of the singular shall be deemed to include the plural, whenever the context so requires.

Section 4. Waiver. No restriction, condition, obligation, or provision contained in these By-Laws, shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, irrespective of the number of violations or breaches thereof which may occur.

ARTICLE XIII

CONFLICTS

Section 1. <u>Conflicts</u>. These By-Laws and the Rules and Regulations are intended to comply with the requirements of Article 9-B of the Real Property Law of the State of New York and all other applicable laws. In case any of these By-Laws or any provision of the Rules and Regulations conflict with the provisions of said statute, the Declaration or any other applicable law, the provisions of said statute, the Declaration, or such other applicable law, as the case may be, shall control.

OCCUPANCY AND PET ACKNOWLEDGEMENT

GRACELINE COURT CONDOMINIUM 106 WEST 116TH STREET, NEW YORK, NY 10026

Including the Purchaser(s), the Unit will be occupied as a private dwelling by the applicant(s) immediate family as follows:

Name	Relationship	List the age for anyone under ten years of Age
occupancy to two pets pe Board of Manders, include	GRACELINE COURT CONDOMINIUM For Unit, subject to the rules and regulating those pertaining to the size of the second the cores of the cores.	ulations adopted by the ne pet and the permitted
	to the Owner(s) of the Unit(s).	
Applicant's Signature		Date
Applicant's Signature		Date

SMOKE / CARBON MONOXIDE DETECTOR RIDER

GRACELINE COURT CONDOMINIUM 106 WEST 116TH STREET, NEW YORK, NY 10026

I/We	
have inspected Apartment #(s):	at GRACELINE COURT CONDOMINIUM
106 WEST 116 TH STREET, NEW YORK, NEW YORK	10026.
I/We have personally tested the smoke /carbon	monoxide detector(s) located in said
apartment and have found the unit(s) to be in go	od working order.
I/We understand that the maintenance including	g but limited to changing batteries in the
smoke/carbon monoxide detector unit(s) is the r	esponsibility of the occupants.
Applicant's Signature	Date
Applicant's Signature	Date

GRACELINE COURT CONDOMINIUM 106 WEST 116TH STREET, NEW YORK, NEW YORK 10026

PURCHASER(S) PRIMARY RESIDENCE AND LEGAL MAILING ADDRESS POST CLOSING AFFIDAVIT

l ₁	hereby attest to the following:
That my primary residence post cl	osing will be:
That my legal mailing address will	be:
COURT CONDOMINIUM, 106 WE	rning Apartment Unit at GRACELINE EST 116 TH STREET, will be sent to my legal mailing ng Agent via certified mail, return receipt requested of ldress.
State, I must provide a Legal Poin This person must submit an Affida	Iress is or should become located outside of New York tof Service Designee who resides in New York State avit consenting to receive all legal notices on my not surrender or forfeit this responsibility unless of Managers.
Purchaser's Signature	Date
State of } ss.: County of }	
basis of satisfactory evidence to be the instrument and acknowledged to me that	, 20, before me, the undersigned, personally appeared personally known to me or proved to me on the ndividual(s) whose name(s) is(are) subscribed to the within he/she/they executed the same in his/her/their capacity(ies), he instrument, the individual(s), or the person upon behalf of he instrument
NOTARY PUBLIC	_

APPLICANT'S RELEASE

RE:	E: GRACELINE COURT CONDOMINIUM 106 WEST 116TH STREET, NEW YORK, NEW YORK 10026		
	APARTMENT NO.:		
The u lease the abo	ndersigned applicant(s) is (are) sub ove referenced apartment.	omitting an application to purchase or	
Applic including but process this		ent for certain fees and deposits credit and background reports and to	
apartment m Association of approved or	owning the building in its sole discr	Board of Managers of the Condominiun etion. Whether the application is penses will be incurred and the fees	
agent from a application, a the applicant	ny liability for the return of these fu and agrees that in the event the ap	plication seeks recovery of such fees, expenses (including attorney's fees)	
Applicant		Date	
Applicant		Date	

Graceline Court Condominium

c/o Kyrous Realty Group, Inc. 263 West 38th Street, Suite #15E New York, NY 10018-5851

KEEP THIS COPY

ANNUAL NOTICE PROTECT YOUR CHILD FROM LEAD POISONING AND WINDOW FALLS

New York City law requires that tenants living in buildings with 3 or more apartments complete this form and return it to their landlord before **February 15**, each year. **If you do not return this form, your landlord is required to visit your apartment to determine if children live in your apartment.**

Peeling Lead Paint

By law, your landlord is required to inspect your apartment for peeling paint and other lead paint hazards at least once a year if a child under 6 years of age (5 years or younger) lives with you.

- You must notify your landlord in writing if a child under 6 comes to live with you during the year.
- If a child under 6 lives with you, your landlord must inspect your apartment and provide you with the results of these paint inspections.
- Your landlord must use safe work practices to repair all peeling paint and other lead paint hazards.
- Always report peeling paint to your landlord. Call 311 if your landlord does not respond.

These requirements apply to buildings with 3 or more apartments built before 1960. They also apply to buildings built between 1960 and 1978 if the landlord knows that lead paint is present.

Window Guards

By law, your landlord is required to install window guards in all your windows if a child under 11 years of age (10 years or younger) lives with you, OR if you request them (even if no children live with you).

- It is against the law for you to interfere with installation, or remove window guards where they are required. Air conditioners in windows must be permanently installed.
- Window guards must be installed so there is no space greater than 4¹/₂ inches above or below the guard, on the side of the guard, or between the bars.
- ONLY windows that open to fire escapes, and one window in each first floor apartment when there is a fire escape on the outside of the building, are legally exempt from this requirement.

These requirements apply to all buildings with 3 or more apartments, regardless of when they were built.

Fill out and detach the bottom part of this form and return it to your landlord.

Please check all boxes that apply	,					
A child age under 6 years of age (5 years or younger) lives in my apartment.						
☐ A child under 11 years of age (10	☐ A child under 11 years of age (10 years or younger) lives in my apartment and: ☐ Window guards are installed in all windows as required.					
☐ Window guards are installed						
☐ Window guards are NOT installed in all windows as required.						
☐ No child under 11 years of age ()	☐ No child under 11 years of age (10 years or younger) lives in my apartment:					
I want window guards inst	☐ I want window guards installed anyway.					
I have window guards, but	they need repair.					
Last Name	First Name		Middle Initial			
Street Address	Apt. #	City	State	Zip Code		
Signature	C	Date	Telephone N	umber		

Deadline for return: February 15, 2015

Return form to: Name and address of landlord or managing agent. Call 311 for more information on preventing lead poisoning and window falls.

DOHMH-approved: October 16, 2014

Graceline Court Condominium

c/o Kyrous Realty Group, Inc. 263 West 38th Street, Suite #15E New York, NY 10018-5851

THIS COPY

ANNUAL NOTICE PROTECT YOUR CHILD FROM LEAD POISONING AND WINDOW FALLS

New York City law requires that tenants living in buildings with 3 or more apartments complete this form and return it to their landlord before February 15, each year. If you do not return this form, your landlord is required to visit your apartment to determine if children live in your apartment.

Peeling Lead Paint

By law, your landlord is required to inspect your apartment for peeling paint and other lead paint hazards at least once a year if a child under 6 years of age (5 years or younger) lives with you.

- You must notify your landlord in writing if a child under 6 comes to live with you during the year.
- If a child under 6 lives with you, your landlord must inspect your apartment and provide you with the results of these paint inspections.
- Always report peeling paint to your landlord. Call 311 if your landlord does not respond.
- Your landlord must use safe work practices to repair all peeling paint and other lead paint hazards.

These requirements apply to buildings with 3 or more apartments built before 1960. They also apply to buildings to buildings built between 1960 and 1978 if the landlord knows that lead paint is present.

Window Guards

By law, your landlord is required to install window guards in all your windows if a child under 11 years of age (10 years or younger) lives with you, OR if you request them (even if no children live with you).

- ONLY windows that open to fire escapes, and one window in each first floor apartment when there is a fire escape on the outside of the building, are legally exempt from this requirement.
- It is against the law for you to interfere with installation, or remove window guards where they are required. Air conditioners in windows must be permanently installed.
- Window guards must be installed so there is no space greater than $4^{1}/_{2}$ inches above or below the guard, on the side of the guard, or between the bars.

These requirements apply to all buildings with 3 or more apartments, regardless of when they were built.

Fill Out and detach the bottom part of this form.

X						
Please check all boxes th	at apply					
☐ A child age under 6 yea	rs of age (5 years or younger)	lives in my apar	tment.			
☐ A child under 11 years o	☐ A child under 11 years of age (10 years or younger) lives in my apartment and: ☐ Window guards are installed in all windows as required.					
Window guards a						
☐ Window guards n	eed repair.					
Window guards a	re NOT installed in all windows	s as required.				
☐ No child under 11 years	of age (10 years or younger)	lives in my apart	tment:			
☐ I want window gu	ards installed anyway.					
∏ I have window gu	ards, but they need repair.					
Last Name	First Name	Middle Initial				
Street Address	Apt. #	City	State	Zip Code		
Signature	Date	Telephone	Number			
Signature	Date	Date Telephone Number				

Deadline for return: February 15, 2013

Return form to: Name and address of landlord or managing agent. Call 311 for more information on preventing lead poisoning and window falls.

DOHMH-approved: November 14, 2012



NEW YORK CITY Residential Recycling Guide

Full recycling is back in America's largest city! Here are some simple pointers on what to recycle and how.

YES

Newspapers, magazines & catalogs

White or colored paper

All mail (even envelopes with plastic windows), wrapping paper, etc.

Smooth cardboard

Cereal and other dry-food boxes, etc.

Paper bags

Flattened cardboard

NO

Plastic- or wax- coated paper Candy wrappers, take-out containers, etc.

Carbon paper

Heavily soiled paper or cardboard Hardcover books

Place paper and cardboard recyclables in a clear bag or green-labeled container. Note that paper milk and juice cartons (rinsed) should be placed in the container with metal, glass and plastic.

Motale Chara & Plastic

YES

Metal cans

Food, aerosol (empty), etc.

Foil wrap & trays

Plastic bottles & jugs

For detergent, soda, milk, juice, water, etc. -any bottle where the neck is smaller than the body

Glass bottles & jars

Milk and other beverage cartons Household metal including:

- Wire hangers
- All metal appliances (from washing machines and stoves to toasters and irons)*
- All Indoor and outdoor metal furniture, including cabinets and window screens
- Metal pots and pans, cutlery and utensils
- *Call 311 before discarding appliances that contain CFC gas, such as refrigerators and air conditioners.

NO

Motor oil or chemical containers

Styrofoam

Cups, egg cartons, etc.

Food containers

For yogurt, margarine, take-out, salad bar, etc.

Plastic bags, wrap or film

Sandwich wrap, grocery or dry cleaning bags, etc.

Plastic trays or tubs

For microwave, etc.

Plastic utensils, plates, cups, bowls

Plastic appliances, toys, furniture

Lightbulbs

Pane glass

Pump spray nozzles

Caps or lids

Household batteries

Rinse metal, glass and plastic items and place them in a clear bag or blue-labeled container. Throw away caps and lids with your regular trash. To collect the 5-cent deposit on beverage containers such as beer and soda bottles and cans, redeem them at a neighborhood store instead of putting them in with your recycling.

For more information, call the city information line at 311 or visit the New York City Recycles website at www.ci.nyc.ny.us/html/dos/html/bw_home/index.html

To find this guide online, go to www.nrdc.org/cities/recycling/

Natural Resources Defense Council

40 West 20th Street, New York, NY 10011 | 212 727-2700

www.nrdc.org